

VAIL PARK AND RECREATION DISTRICT  
d/b/a VAIL RECREATION DISTRICT  
BOARD OF DIRECTORS

**NOTICE IS HEREBY GIVEN that a Regular meeting of the Board of Directors of the Vail Park & Recreation District, Eagle County, Colorado, has been scheduled for Thursday, April 23, 2020 beginning at 5:00 p.m., MST.**

*Due to the State of Emergency declared by Governor Polis and Public Health Order 20-23 Implementing Social Distancing Measures, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the following link and/or number:*

Join on a computer or smart device: <https://bit.ly/3anfy9o>  
Meeting ID: 863 2754 9592 Password: VRD

Dial by phone:  
Phone: (346) 248-7799 or (669) 900-9128  
Meeting ID: 863 2754 9592 Password: 950773

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**Agenda**

1. Call to Order
2. Changes to Agenda;
3. Approval of Minutes;
  - a. February 27, 2020
  - b. March 13, 2020
  - c. April 9, 2020
4. Public Input (for matters not otherwise on Agenda/3-minute time limit/no disrupting, pursuant to § 18-9-108, C.R.S.);
5. New Business and Special Orders;
  - a. Eagle County Recreation Reopening Protocols-Mr. Mike Ortiz
6. Unfinished Business;
  - a. Ratification and Extension of the Emergency Declaration-Mr. Mike Ortiz
7. Officers, Committees, Staff, and Professional Consultants;
  - a. March 2020 Financials-Mr. Eric Weaver
  - b. Executive Director Input
  - c. Board Member Input
8. Executive Session;
  1. §24-6-402(4) (a), C.R.S., Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest.- 545 N. Frontage Rd
9. Adjournment

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## RECORD OF PROCEEDINGS

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Minutes of the Regular Meeting  
Of the Board of Directors

Vail Park and Recreation District  
dba Vail Recreation District  
February 27, 2020

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on February 27, 2020 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT

1.1. Bill Suarez, Jason Plante, Kim Newbury Rediker

2. MEMBERS ABSENT AND EXCUSED

2.1. Tom Saalfeld, Roland Kjesbo

3. STAFF PRESENT

3.1. Mike Ortiz, Jessie Klehfoth, Dan Timm, April Heredia, Molly Moffet, Jerrica Miller, Sara Eaton

4. OTHERS PRESENT

4.1. Dave Chapin

5. CONSULTANTS PRESENT

5.1. Eric Weaver

6. CALL TO ORDER

6.1. Director Suarez called the meeting to order at 5:00 p.m.

7. CHANGES TO AGENDA

7.1. The game ball awards presentation was moved to later in the agenda to give the recipients time to arrive from the after-school program.

8. APPROVAL OF MEETING MINUTES

8.1. By motion duly made and seconded it was unanimously RESOLVED to approve the minutes of the January 23, 2020 regular meeting.

9. PUBLIC INPUT FOR MATTERS NOT OTHERWISE ON AGENDA

9.1. Mayor Dave Chapin gave public input and said he really liked the recent 9 News piece on the Vail Nordic Center, he thought it really highlighted the

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## RECORD OF PROCEEDINGS

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### Vail Recreation District February 27, 2020 Meeting Minutes

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world-class quality of the Nordic Center and staff.

#### 10. INTRODUCTION OF MOLLY MOFFET

- 10.1. Mrs. April Heredia introduced Miss Molly Moffet, a longtime local who recently started in the position of Human Resources Specialist. Miss Moffet said she is excited to be back in her hometown and working with VRD.

#### 11. NORDIC CENTER MEDIA COVERAGE CHANNEL 9 NEWS

- 11.1. Mr. Dan Timm talked about a recent visit to the Nordic Center by Channel 9 News and showed a clip from the broadcast. Thank you to 9 News for covering the Vail Nordic Center as an alternative winter recreation area and for the great segments during a recent morning news broadcast.

#### 12. REPORT ON NETTING PROJECT AT THE VAIL ATHLETIC FIELD

- 12.1. Mr. Ortiz talked about a new netting project between hole six on the golf course and the athletic field. He updated the Board that the poles to support the net are now installed and the remainder of the project will be finished in spring, including putting the net up. The net goes from the restroom facilities to the Nordic gate in the field fence and is intended to add a barrier between errant golf balls and field users and spectators. Mr. Ortiz said the netting project will be completed in the spring. There was some discussion and questions from the Board regarding the height of the poles, and whether the net will come down each winter.

#### 13. REPORT ON VAIL HOMEOWNERS ASSOCIATION NEWSLETTER

- 13.1. Mr. Ortiz referenced a recent Vail Homeowners Association (VHA) newsletter that included pickleball information. He explained that the information included in the newsletter was given to the VHA by an enthusiastic citizens group who met to discuss the future of pickleball and racquet sports in Vail. Mr. Ortiz clarified that while staff was present at the meeting to hear the ideas, these meetings are not being run by the VRD. He also stated that there were inaccuracies in the newsletter and the VHA has committed to issuing a correction. Mr. Ortiz brought this up to the Board and on the record to be clear that the Town of Vail and VRD are not supporting any specific direction toward the future of pickleball or any new facilities. From now on, any information coming out of those citizen meetings will be communicated through official channels only.
- 13.2. Mayor Chapin gave public input on this topic and echoed what Mr. Ortiz said. Mayor Chapin spoke briefly about the history of the VHA and relationship with the Town of Vail and said he believes the group is well intended but they have a tendency to get in front of themselves now and then. He also clarified a number of the financial figures mentioned in the article.

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## RECORD OF PROCEEDINGS

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### Vail Recreation District February 27, 2020 Meeting Minutes

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He did want to assure the community that the Town of Vail is interested in knowing if this is a community need, and they are interested in seeing benefits for all of the community. He said town council has an open mind about the possibilities and asked the public to stay tuned for more to come on this topic.

#### 14. JANUARY 2020 FINANCIALS

- 14.1. Mr. Weaver directed the board to the financials that were sent separately from the package. He stated that because it is still early in 2020 any discrepancies are mostly due to timing. He said Nordic revenues are doing well and Dobson is ahead of budget due to one of their summer camps selling out sooner than ever before. He's looking into some questions with the food and beverage department revenues. Mr. Weaver stated that the expense budget is looking good and there were already some savings on annual workers compensation insurance fees. There were also some savings with Miss Moffet being hired in February instead of January. Overall, he said the year is off to a good start.

#### 15. EXECUTIVE DIRECTOR INPUT

- 15.1. Mr. Ortiz gave highlights from the director reports as presented in the packet.
- 15.2. Mr. Ortiz also gave an update on the community programming Camp Vail campus presentation from the previous Board meeting and said they are looking into some of the ideas Mr. Young had presented. He said VRD won't be able to do all of them do to budget and logistical constraints, but they are working on a plan for some additions for this summer. They are also talking to the town about use of the third floor of the parking structure.
- 15.3. Director Plante asked how the ice bumper cars were working out. Mayor Chapin gave input that they are a blast, he said the town council recently tried them out during a retreat.
- 15.4. Director Plante also asked how fat bike rentals were working out at the Nordic Center. Mr. Timm said the rental numbers have been up year over year and people love renting them. He said they are considering adding a few electric bikes in the future.

#### 16. GAME BALL AWARDS

- 16.1. Mr. Ortiz awarded game balls to Mrs. Sara Eaton and Miss Jerrica Miller. He said they are amazing employees who have a hard job working with children and do it with patience, focus and fun. During the recent state inspection, the VRD Community Programming staff received a perfect score on their compliance, only the second time the state licensing agent has ever given a perfect score in her career. He thanked Mrs. Eaton and Miss Miller for their hard work and dedication to make this possible.

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## RECORD OF PROCEEDINGS

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### Vail Recreation District February 27, 2020 Meeting Minutes

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- 16.2. Miss Miller thanked the Board and Mr. Ortiz for the award and support, and also mentioned how it wouldn't be possible without the support from Community Programming Director Mr. Chad Young.

#### 17. BOARD MEMBER INPUT

- 17.1. Director Rediker recalled a recent conversation with someone who was lamenting how sedentary children are nowadays. She was proud of all that the VRD does to buck the trend of most of America by offering active after-school programs and myriad activities including futsal, ice skating, gymnastics and more. She thanked VRD staff for all that they do for children.
- 17.2. Director Plante congratulated the community programming staff on the perfect inspection and said they all do a wonderful job. He stated he was glad we're investing more money into Camp Vail activities to help that program and make it top notch.
- 17.3. Director Suarez reflected back on his past eight years on the VRD Board and said it has been such a joy to have his position and work with such wonderful people. He said that everyone in the community is so positive about the job VRD is doing. He also talked about taking his first Nordic lesson and encouraged the public to give it a try. He said the Grill on the Gore restaurant is getting rave reviews, the only criticism he hears is that people want it to be open longer hours.
- 17.3.1. Mr. Ortiz responded that the food service at the Nordic Center is ancillary and complimentary to the Nordic programs and that VRD is trying to run it responsibly and not subsidize the operation too much. VRD also doesn't want to compete with restaurants in town. VRD's mission is recreation, however the addition of food service does make the Vail Nordic Center stand out from competition.

#### 18. ADJOURNMENT

- 18.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,  
Jessie Klehfoth  
Secretary to the Meeting

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## RECORD OF PROCEEDINGS

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Minutes of the Special Meeting  
Of the Board of Directors

Vail Park and Recreation District  
dba Vail Recreation District  
March 13, 2020

A Special Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on March 13, 2020 at 5:00 p.m. at the Vail Golf & Nordic Clubhouse, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT

1.1. Tom Saalfeld, Jason Plante, Roland Kjesbo, Kim Newbury Rediker

2. MEMBERS ABSENT AND EXCUSED

2.1. Bill Suarez

3. STAFF PRESENT

3.1. Mike Ortiz, Jessie Klehfoth, Scott O'Connell

4. OTHERS PRESENT

4.1. Michael Cacioppo

5. CONSULTANTS PRESENT

5.1. Eric Weaver

6. CALL TO ORDER

6.1. Director Saalfeld called the meeting to order at 5:02 p.m.

7. CHANGES TO AGENDA

7.1. None

8. PUBLIC INPUT FOR MATTERS NOT OTHERWISE ON AGENDA

8.1. None

9. RESPONSE TO EAGLE COUNTY PUBLIC HEALTH ORDER

9.1. Mr. Ortiz started by thanking Mr. Weaver, Mr. O'Connell and Mrs. Klehfoth for all their decision-making help over the past few days. Mr. Ortiz explained the process staff went through yesterday by which they made the decision to close facilities to the public. After meetings with the Town and listening in on calls with Eagle County Public Health, where the county decided to limit all groups to 50 people or less, VRD didn't think it would be possible to

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## RECORD OF PROCEEDINGS

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### Vail Recreation District March 13, 2020 Meeting Minutes

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continue programming. Quickly, word was given to managers and participants, and Mrs. Klehfoth assisted with all public information dissemination.

- 9.2. Mr. Ortiz stated the purpose of this special meeting was for two items. The first was to ask the Board to consent to an emergency declaration that Mr. Ortiz filed earlier that day. The original declaration was set to be in effect for seven days, starting on March 13, and Mr. Ortiz asked the Board if they would be interested in approving and extending it until April 8 to align with the county's public health order.

9.2.1. Director Rediker read the declaration aloud. After some discussion, and by motion duly made and seconded it was unanimously RESOLVED to consent to the Vail Park and Recreation District Declaration of a Local Disaster Emergency, to terminate on April 8 unless continued by the Board.

- 9.3. Mr. Ortiz stated the second order of business was in regards to employee benefits and wages. With the closing of facilities to the public and the cancelation of all programming and events during the public health order timeframe, he asked the Board to consider paying hourly Nordic staff through April 5, the original end of the season. He also would like to continue to employ full-time, hourly employees, and said there is still much work to be done cleaning facilities and planning for summer. He said if employees run out of work at their own facilities, they may be moved to help with other departments.

9.3.1. Mr. Weaver stated that overall the financial cost to VRD of keeping a small number of hourly staff on during this time would be minimal.

- 9.4. Mr. Ortiz also talked briefly about employee benefits and thanked the Board for being lenient in the past by granting additional sick time for extended illnesses.
- 9.5. Director Saalfeld thanked Mr. Ortiz for his incredible and dynamic response and leadership during this challenging time.
- 9.6. Mr. Ortiz also talked about outreach to wedding guests and program participants and said the VRD will be offering refunds and/or hoping to change dates and postpone activities until facilities can reopen.
- 9.7. After some discussion, the Board thanked Mr. Ortiz for his work and encouraged him to move forward with all employee wages and benefits as discussed.

#### 10. EXECUTIVE DIRECTOR INPUT

- 10.1. None

#### 11. BOARD MEMBER INPUT

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## RECORD OF PROCEEDINGS

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### Vail Recreation District March 13, 2020 Meeting Minutes

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11.1. Director Plante thanked Mr. Ortiz and Mrs. Klehfoth for their hard work.

#### 12. ADJOURNMENT

12.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Special Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,  
Jessie Klehfoth  
Secretary to the Meeting



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## RECORD OF PROCEEDINGS

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### Minutes of the Emergency Meeting Of the Board of Directors

Vail Park and Recreation District  
dba Vail Recreation District  
April 9, 2020

An Emergency Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on April 9, 2020 at 2:30 p.m. via conference call due to the stay at home order as a result of COVID-19, in accordance with the applicable statutes of the State of Colorado.

#### 1. MEMBERS PRESENT

- 1.1. Tom Saalfeld, Roland Kjesbo, Kim Newbury Rediker

#### 2. MEMBERS ABSENT AND EXCUSED

- 2.1. Bill Suarez, Jason Plante

#### 3. STAFF PRESENT

- 3.1. Mike Ortiz

#### 4. OTHERS PRESENT

- 4.1. None

#### 5. CONSULTANTS PRESENT

- 5.1. Eric Weaver

#### 6. CALL TO ORDER

- 6.1. Director Saalfeld called the meeting to order at 2:30 p.m.

#### 7. EMERGENCY DECLARATION EXTENSION

- 7.1. The purpose of this emergency meeting was for the Board to approve a motion to extend the Vail Park and Recreation District Declaration of a Local Disaster Emergency, due to Covid-19, from April 8 until April 23, where the Board will ratify the action at their next regular meeting.

- 7.1.1. By motion duly made and seconded it was unanimously RESOLVED to consent to continue the Vail Park and Recreation District Declaration of a Local Disaster Emergency until April 23.

#### 8. ADJOURNMENT

- 8.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Emergency Meeting of the Vail Recreation District Board of Directors.

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**RECORD OF PROCEEDINGS**

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**Vail Recreation District April 9, 2020 Meeting Minutes**

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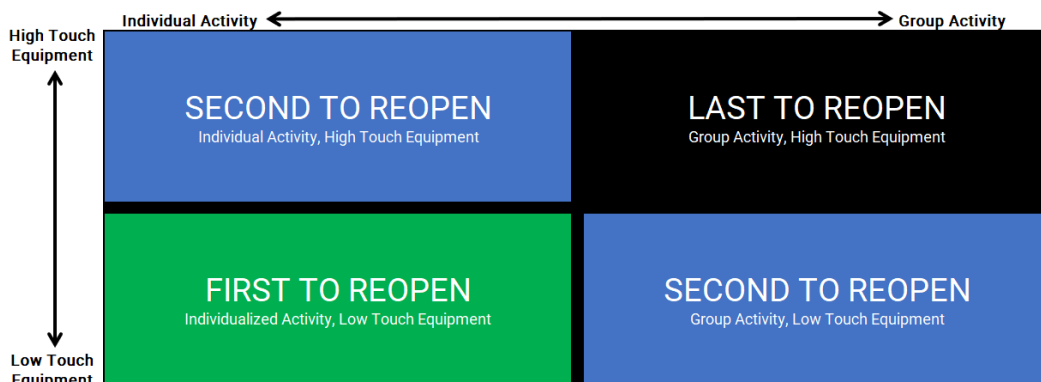
Respectfully Submitted,  
Eric Weaver  
Secretary to the Meeting

TO: Heath Harmon, Eagle County Public Health Director  
 FROM: Mike Ortiz, Vail Recreation District  
 Janet Bartnik, Mountain Recreation  
 John Curutchet, Town of Avon Recreation  
 Rebecca Wagner, Crown Mountain Recreation  
 DATE: April 24, 2020  
 RE: Reopening Recreation Following COVID-19 Orders

With the spread of COVID-19 reaching Eagle County in early March, Eagle County Health officials were swift in taking action to prevent the spread of the disease to protect our most vulnerable populations. On March 6, Eagle County declared a Local Disaster Emergency related to COVID-19. A Policy Group call was held March 12 with local government officials to discuss impending public health orders which were ultimately issued March 13 and limited events and gatherings to a maximum of 50 people. Five days later, those Orders were revised to limit gatherings to no more than 10 people. Since that time, Governor Polis has issued stay at home orders through April 26 and Eagle County has extended its events and gatherings restrictions through April 30. Recreation Districts and Departments suspended programming and closed facilities beginning Friday, March 13. These community assets remain closed.

No one better understands how critical access to parks, recreation, open space and nature affect the health and wellbeing of our community than, the recreation professionals who serve the diverse community of Eagle County. The effects are social, emotional, physical, mental and economic. There is an opportunity by using the data points amassed by county officials to begin to reopen activities slowly and responsibly. This will assist in reactivating the economy of our community. A desire to assist county officials led the four recreation agencies within to team up and develop the recommendations that follow.

The foundational framework for the development of a deliberately phased approach to reopening was created based on level of commonly contacted surfaces (“high touch”) and typical attendance of the type of activity (“individual” vs “group”) which have also framed the decisions made in suspending activities and closing businesses. That framework is illustrated in the diagram below.



Individual activities not involving shared equipment were identified as those that would be recommended for the first step in the reopening process. Group activities involving shared equipment and high chance of transmission of COVID-19 were identified as those that would be recommended for reopening last. Additionally, the team tasked agency staff to think creatively about each activity to develop protocols that reduce the chance of transmission of COVID-19 that might allow for second and third phase activities to shift to earlier phases.

The team requests review and comment on the attached phasing plan and safety protocols. The guiding principal identified by the team is to assist the county in defining how to keep participants safe while recreating. We believe that this plan will give the county the ability to hold us accountable by setting standards and expectations. As well, knowing the plan and expectation allows us to begin to plan for staffing and supplies costs necessary to serve the community in the wake of COVID-19.



**PHASE ONE – Up to 10 person gatherings permitted with social distancing**

Generally acceptable individual activities	Protocols prescribed
Trail Use – Hiking, Biking, Jogging Dog Parks Skate Parks BMX / Pump Track Skiing/Snowshoeing Ice Skating Park and Open Space Access	Continue social distancing Retain signage encouraging social distancing Monitor use, breaking up congregations Rest rooms remain closed Playgrounds remain closed Picnic/shade pavilions remain closed

The team believes that certain activities, when modified and offered with specific safety protocols, can be provided to the public.

Modified acceptable individual activities	Protocols prescribed
Golf/Disc Golf	See “Golf Protocol” attached
Tennis	See “Tennis Protocol” attached
Pickleball	See “Pickleball Protocol” attached
Add?	

Modified acceptable group activities	Protocols prescribed
Multi-purpose Fields – drop in family use only	See “Multi-purpose Field Protocol” attached
Childcare Services	See “Childcare Protocol” attached
Private Rentals	See “Private Rental Protocol” attached

Add information here about what will be needed data-wise to allow for phase two to be authorized by the county.



PHASE TWO – up to 50 person gatherings permitted with social distancing

Generally acceptable individual activities	Protocols prescribed
All those activities included in Phase One	Continue social distancing Retain signage encouraging social distancing Monitor use, breaking up congregations

As in Phase One, the team believes that certain activities, when modified and offered with specific safety protocols, can be provided to the public. Those modifiable activities with amended protocols are listed below. Those with unchanged protocols from phase one continue to be offered as they were in Phase One.

Modified acceptable individual activities	Protocols prescribed
Golf/Disc Golf	See "Golf Protocol" attached (if changed)
Tennis	See "Tennis Protocol" attached (if changed)
Pickleball	See "Pickleball Protocol" attached (if changed)
Park Rest Rooms	Reopened for limited hours daily Sanitizing throughout the day
Fitness Centers	See "Fitness Center Protocol" attached
Lap Swimming	Match CDC Guidance – lap swim only, no leisure swimming; address locker rooms
Gymnastics	See "Gymnastics Modifications" attached

Modified acceptable group activities	Protocols prescribed
Multi-purpose Fields – drop in family use only	See "Multi-purpose Field Protocol" attached
Childcare Services	See "Childcare Protocol" attached
Group Exercise Classes	Offered outdoors with social distancing No shared equipment w/o sanitizing
Modified Sports Activities	(2-person sand vball league, etc) – need protocol; also let me know if this moves to phase 1
Add?	

Add information here about what will be needed data-wise to allow for phase three to be authorized by the county.



PHASE THREE – up to 150 person gatherings permitted with social distancing

Generally acceptable individual activities	Protocols prescribed
All those activities included in Phase Two	Continue social distancing Retain social distancing signage Monitor use, breaking up congregations
Add?	

Modified acceptable individual activities	Protocols prescribed
Golf/Disc Golf	See “Golf Protocol” attached
Tennis	See “Tennis Protocol” attached
Pickleball	See “Pickleball Protocol” attached
Park Rest Rooms	
Fitness Centers	
Lap Swimming	
Gymnastics	
Add?	

Modified acceptable group activities	Protocols prescribed
Multi-purpose Fields – drop in family use only	See “Multi-purpose Field Protocol” attached
Childcare Services	See “Childcare Protocol” attached
Group Exercise Classes	
Modified Sports Activities	
Add?	

Add information here about what will be needed data-wise to allow for full operations to be authorized by the county.

**NOTES**

Then add the appendices – each special protocol.

Include a general operations protocol – office spaces, staff concerns, monetary transactions, etc. Be sure to include specific chemicals you plan to use and how you are going to use them.

Shorter lists can be included in the table’s right column, but many will not be short lists of modifications. Alternately, we can leave these as appendices to offer a “plug ‘n play” pullout for staff.

Clear discouragement of older adult participation.

### **Phase One**

Singles play or drilling only (two players per court) with just one ball per court.

- Players agree to NOT enter the courts if they have any symptoms or exposure risks as listed by the CDC guidelines.
- Players will label their name on a personal ball that ONLY they will touch during play. (Each player enters the court with his or her own ball.)
- A water/bleach solution will be placed outside court entry for players to rinse balls at the beginning and end of play. Players are responsible to bring their own towel to dry off their own ball.
- Players are encouraged to bring and use hand sanitizer, or hand sanitizer can be provided by the facility.
- All must maintain proper social distance (6 ft. apart) whether engaged, waiting, or observing play in and around the court areas.
- Players are encouraged to place their personal items (backpack, water bottles, etc.) at a safe distance (6 ft.) from other players' items to avoid any surface contact.
- Errant balls will be returned to the owner of the ball via foot or paddle push of the ball.
- Switch sides of court at end of game only (not at point 6).
- No handshakes, paddle bumps or physical contact between players.

### **Phase Two**

Adds Doubles Play and drilling. This should only take place after players have adhered to the guidelines of Phase One and in accordance with local and state mandates.

- The same group of four players is allotted a specific amount of time and only with each other.
- Each foursome of players would be restricted to a single time block of play per day, in order to allow court time for other foursomes.
- All precautionary measures listed for Phase One apply for Phase Two.

### **Phase Three**

Adds Doubles Play with designated courts by player ability level. This would open up more interaction between players; the same four people would not have to play together for the entire time. It still limits the interaction of large numbers of players with one another.

So, for example, half the courts could be for beginner to low intermediate, while the half would accommodate high intermediate to advanced players. The number of courts at a specific venue would help guide how many courts for which levels. There would not be mixing of levels between ability groups. In other words, this phase would not include "open play".

All precautionary guidelines listed in Phase One would still apply.

**Phase Four** would be the resumption of normal court procedures (pre COVID-19).

	← Individual Activity	→ Group Activity
High Touch Equipment	Individualized, High Touch Equipment	Group Activity using High Touch Equipment
	Climbing Walls	Leisure Swimming <b>Group Exercise</b>
	<b>Tennis/Pickleball</b>	Tournaments/Events    Playgrounds    Water Exercise/Senior
	<b>Gymnastics</b>	Sports Leagues <b>Childcare</b> Races
		Summer camp    Recreation Center <b>Fitness Center</b>
	Individualized Activity, Low Touch Equipment	Group Activity using Low Touch Equipment
	Trail Use, Hiking/Biking    Skate Parks    Figure Skating	
	<b>Golf (drafted by others)</b> Dog Park <b>Private Rentals</b>	<b>2-person sand volleyball</b>
	Skiing/Snowshoeing    BMX Park/Pump Track	
Low Touch Equipment	<b>Disc Golf</b> <b>Lap Swimming</b>	

Childcare is allowed now - limit of 10 per group and no intermingling of groups

Outdoor activities first, then indoor

Will need to fill in the boxes with the different types of activities

Green box - least exposure to virus, first to reopen

Red box - greatest exposure to virus, last to reopen

Blue boxes - middle risk, opened in middle

Green circle

Blue Square

Black Diamond

Once these are set, we can work on the protocols to reduce risk for each activity

Be sure to include chemicals that will be used

Clear discouragement of older adult participation



## **Tier 1** Vail Golf Club Golf Operations 2020 - COVID-19

### Overview – Staff / Community and Guest Information

- Send a notice to membership/guests regarding Covid-19 concerns and actions taken. Post information on front page of GOLF Website. This includes CDC best practices the facility is following and notification that the facility is closely monitoring and following all restrictions imposed by federal, state, and local governments
- Send a notice to VGC staff employees regarding Covid-19 concerns and actions taken. This includes CDC best practices the facility is following and notification that the facility is closely monitoring and following all restrictions imposed by federal, state, and local governments.
- Staff Training and Information is daily – Vital part of communications with staff
- We need to screen staff each day. Staff members with flu-like symptoms should be asked to go home.
- Newly installed Hand Sanitizer Stations – placed in entrance area of clubhouse, cart barn (2) Club storage Room (2) Golf Shop (1) Starter Area (1-2)
- SIGNS for Employees – reminding to wash hands
- Increase hourly WAGE for outside staff (Little to “\$0” tips)
- All outside attendants should wear rubber gloves to attend to guests.
- Staff levels appropriate to facility activity. (i.e. fewer staff when possible to limit possible exposure).
- All STAFF need to wear Masks (JB Tees could make them? )

### Operations

- Tee times limited (every other time)– Must book online or phone call – Golf Shop Closed
- How do we check in golfers? Pay online? No interaction in proshop at all? Instead we have an “info circle” outside where a staff member will stand in the middle of a circle with 6 foot radius to answer and “check in” golfers observing that they paid in advance, etc etc. If they didn’t pay in advance we could take a cc inside to run it and bring it back.
- Self-check in at the Starter for Passholders / Punch Cards- keep track on Google Doc
- A good fundamental to follow is simply no rentals...bring your own gear and play the course, there will be no “sharing” or mutual touching of ANYTHING
- Have 1 PGA staff & starter at the 1<sup>st</sup> Tee to assist and help. OR – staff checks in the passholders at the starter desk.
  
- ALL Golfers NEED to Make a TEE TIME
- Range Closed? If Open – 6 stations available only – pay 1 fee – balls in the trays?
- No Cart Rentals / Walking only – no push cart rentals
- NO Club storage offered
- Remove all WATER Coolers & Ball Washing stations
- Starter Building – restrooms and snack area need sanitizing every hour (every 30 min)
- Guests and passholders will handle their OWN Golf Bag. Staff is there to GREET and Sanitize high touch areas around the clock.
- Flag Stick with hole cut next to it (example in photos)
- NO Shotgun Events

## **Overview – Staff / Community and Guest Information**

- Send a notice to membership/guests regarding Covid-19 concerns and actions taken. Post information on our Golf PAGE. This includes CDC best practices the facility is following and notification that the facility is closely monitoring and following all restrictions imposed by federal, state, and local governments
- Send a notice to VGC staff employees regarding Covid-19 concerns and actions taken. This includes CDC best practices the facility is following and notification that the facility is closely monitoring and following all restrictions imposed by federal, state, and local governments.
- Need to produce Signage for Guests and Staff (Please load your own golf bag etc)
- Staff Training and Information is daily – Vital part of communications with staff (similar to when we were in construction)
- We need to screen staff each day. Staff members with flu-like symptoms should be asked to go home.
- Newly installed Hand Sanitizer Stations – placed in entrance area of clubhouse, cart barn (2) Club storage Room (2) Golf Shop (1) Starter Area (1-2)
- SIGNS for Employees & Guests– reminding to wash hands & practice social distancing
- Increase hourly WAGE for outside staff (Little to “\$0” tips)
- All outside attendants should wear rubber gloves and masks to attend to guests.
- Staff levels appropriate to facility activity. (i.e. fewer staff when possible to limit possible exposure).

## **Operations**

- Online tee time reservations or call shop Only. NO WALK INS. Check in – golf shop – limit number of people in shop = use tape for a wait area for counter
- Golf Shop – has more space available – with 4 less retail displays. Limit number of patrons in the golf shop.
- How do we handle the PUNCH Cards? Google Doc in shop to track.
- Build Plexiglass divider at counter – both left and right sides
- Staff uses either right or left computer for duration of shift
- Guests need to limit time in shop / Passholders – check in at starter unless paying for cart
- (1) person in cart unless living together / Or DO NOT Send Carts – depends where we are.
- Stage carts further apart (6 feet)
- Remove coolers. Sand Bottles
- No RAKES in the Bunkers
- No touching Flagstick
- GPS Screen? Cleaning? (inquiring from Visage)
- Remove all water coolers from golf course
- Remove all ball washing stations from course
- Limit contact with guest golf bags
- NO Bag storage Available
- Rental Clubs (may not be available) If available golf shop will handle all rentals - Must be cleaned – all grips – bag wiped down

## Food and Beverage Operations

**VAIL PARK AND RECREATION DISTRICT**  
**DECLARATION OF A LOCAL DISASTER EMERGENCY**


Pursuant to Section 24-33.5-709, Colorado Revised Statutes, and any other applicable legal authority, I, Mike Ortiz, Executive Director and principal executive officer of the Vail Park and Recreation District ("District"), a quasi-municipal corporation and political subdivision of the State of Colorado, on behalf of the District, do hereby declare a local disaster emergency within the District due to the occurrence or imminent threat of widespread or severe damage, injury, or loss of life resulting from the presence, spread, and impact of the virus that causes the disease known as coronavirus disease 2019 or COVID-19.

The purpose of this Declaration is to activate the response and recovery aspects of any and all applicable local and interjurisdictional disaster emergency plans and to authorize the furnishing of aid and assistance under such plans.

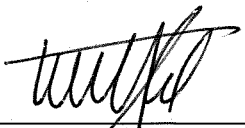
This Declaration shall remain in effect for a period not to exceed seven (7) days unless continued or renewed by or with the consent of the Board of Directors of the District.

Dated this 13<sup>th</sup> day of March, 2020.

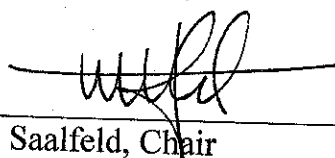
VAIL PARK AND RECREATION  
DISTRICT

  
\_\_\_\_\_  
Mike Ortiz, Executive Director

Unanimous Consent of the above Declaration was given at a special meeting of the Board of Directors of the Vail Park and Recreation District on March 13, 2020. The above Declaration shall terminate on April 8, 2020 unless continued by the Board.

By:   
\_\_\_\_\_  
Tom Saalfeld, Chair

Consent to the continuation of the Declaration of a Local Disaster Emergency dated March 13, 2020 was given by the Board of Directors of the Vail Park and Recreation District at an emergency meeting on April 9, 2020, to be effective as of April 8, 2020 and continuing until April 23, 2020 or as otherwise continued by the Board.



4/9/2020

Tom Saalfeld, Chair

**VAIL RECREATION DISTRICT  
COMBINED BALANCE SHEET  
December 31, 2019 and March 31, 2020**

	12/31/19					03/31/20				
	General Fund	Enterprise Fund	General Fixed Assets & LTD	Ent. Fund Fixed Assets & LTD	Total	General Fund	Enterprise Fund	General Fixed Assets & LTD	Ent. Fund Fixed Assets & LTD	Total
<b>ASSETS</b>										
CASH- UNRESTRICTED	4,073,870	11,900			4,085,770	4,869,560	11,300			4,880,860
INVESTMENTS- RESTRICTED		304,803			304,803		-			0
ACCOUNTS RECEIVABLE	153,157	22,190			175,346	128,186	247			128,433
PROPERTY TAXES RECEIVABLE	4,656,289	288,334			4,944,623	3,150,993	187,928			3,338,921
PREPAIDS, DEPOSITS & INVENTORY	166,102	307,097			473,198	86,390	283,164			369,554
DUE (TO) FROM OTHER FUND	38,129	(38,129)			0	222,131	(222,131)			0
LOAN DUE (TO) FROM OTHER FUND	9,412	(9,412)			0	10,048	(10,048)			0
BUILDINGS			537,912	11,954,448	12,492,360			537,912	11,954,448	12,492,360
EQUIPMENT			849,054	1,722,270	2,571,324			849,054	1,722,270	2,571,324
ACCUM DEPR			(763,557)	(8,093,527)	(8,857,084)			(763,557)	(8,093,527)	(8,857,084)
<b>TOTAL ASSETS</b>	<b>9,096,958</b>	<b>886,783</b>	<b>623,409</b>	<b>5,583,191</b>	<b>16,190,340</b>	<b>8,467,308</b>	<b>250,459</b>	<b>623,409</b>	<b>5,583,191</b>	<b>14,924,367</b>
<b>LIABILITIES AND FUND EQUITY</b>										
ACCOUNTS PAYABLE	185,129	166,015			351,143	53,791	(487)			53,304
DEFERRED PROPERTY TAXES	4,656,289	288,334			4,944,623	3,150,993	187,928			3,338,921
DEFERRED REVENUE	16,767	91,875			108,642	717	94,139			94,856
ACCRUED COMPENSATED ABSENCES			59,979	38,679	98,658			59,979	38,679	98,658
ACCRUED INTEREST PAYABLE				9,013	9,013				9,013	9,013
DOBSON BONDS PAYABLE				265,000	265,000				0	0
<b>TOTAL LIABILITIES</b>	<b>4,858,184</b>	<b>546,224</b>	<b>59,979</b>	<b>312,692</b>	<b>5,777,079</b>	<b>3,205,501</b>	<b>281,580</b>	<b>59,979</b>	<b>47,692</b>	<b>3,594,752</b>
<b>NET ASSETS</b>										
INV IN FIXED ASSETS, NET OF DEBT			563,430	5,270,499	5,833,929			563,430	5,535,499	6,098,929
RESTRICTED	472,290	271,956			744,246	397,270	-			397,270
COMMITTED & ASSIGNED FOR CAPITAL	2,340,000	-			2,340,000	3,330,000	-			3,330,000
UNASSIGNED	1,426,483	68,603			1,495,086	1,534,538	(31,121)			1,503,417
<b>TOTAL NET ASSETS</b>	<b>4,238,774</b>	<b>340,559</b>	<b>563,430</b>	<b>5,270,499</b>	<b>10,413,261</b>	<b>5,261,807</b>	<b>(31,121)</b>	<b>563,430</b>	<b>5,535,499</b>	<b>11,329,615</b>
<b>TOTAL LIAB &amp; NET ASSETS</b>	<b>9,096,958</b>	<b>886,783</b>	<b>623,409</b>	<b>5,583,191</b>	<b>16,190,340</b>	<b>8,467,308</b>	<b>250,459</b>	<b>623,409</b>	<b>5,583,191</b>	<b>14,924,367</b>

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**VAIL RECREATION DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE**  
**ACTUAL, BUDGET AND FORECAST FOR THE PERIODS INDICATED**

Printed: 04/20/20  
 Modified Accrual Basis

	2019 Prelim Actual	2020 Forecast	2020 Adopted Budget	Variance Favorable (Unfavor)	Percentage Variance Favorable (Unfavor)	3 Months Ended 03/31/20 Actual	3 Months Ended 03/31/20 Budget	Variance Favorable (Unfavor)	Percentage Variance Favorable (Unfavor)
<b>COMBINED REVENUES</b>									
PROPERTY AND OTHER TAXES, NET OF FEES	4,527,346	4,724,665	4,724,665	-	0%	1,601,994	1,620,603	(18,609)	-1%
OTHER NON-DEPARTMENTALIZED REVENUES	175,510	98,418	114,000	(15,582)	-14%	28,144	27,087	1,057	4%
SPORTS	412,112	300,035	423,890	(123,855)	-29%	46,153	66,905	(20,752)	-31%
GYMNASTICS	244,162	197,834	282,620	(84,786)	-30%	37,182	43,330	(6,147)	-14%
COMMUNITY PROGRAMMING	403,861	297,640	431,200	(133,560)	-31%	49,937	40,054	9,884	25%
NATURE CENTER	-	-	-	-	0%	-	-	-	0%
NORDIC CENTER	466,798	457,300	472,050	(14,750)	-3%	243,375	241,003	2,372	1%
GOLF COURSE	1,375,557	955,770	1,377,600	(421,830)	-31%	57	132	(75)	-57%
TENNIS	41,760	31,098	41,854	(10,756)	-26%	-	-	-	0%
PICKLEBALL	126,827	73,622	98,720	(25,098)	-25%	18,807	10,590	8,217	78%
DOBSON	882,345	525,730	911,435	(385,705)	-42%	264,468	287,680	(23,212)	-8%
GOLF F&B / BANQUET ROOM, NET OF COGS	710,188	434,396	777,961	(343,564)	-44%	49,909	41,396	8,513	21%
<b>TOTAL REVENUES</b>	<b>9,366,464</b>	<b>8,096,508</b>	<b>9,655,994</b>	<b>(1,559,487)</b>	<b>16%</b>	<b>2,340,027</b>	<b>2,378,779</b>	<b>(38,751)</b>	<b>-2%</b>
<b>OPERATING EXPENSES</b>									
ADMINISTRATION	(735,788)	(845,683)	(907,102)	61,419	7%	(302,733)	(345,613)	42,881	12%
PUBLIC RELATIONS/MARKETING	(374,457)	(394,881)	(398,588)	3,707	1%	(73,050)	(78,848)	5,798	7%
PARK MAINTENANCE	(226,558)	(301,276)	(295,677)	(5,599)	-2%	(49,491)	(52,981)	3,490	7%
FACILITIES MAINTENANCE	(141,521)	(140,510)	(141,899)	1,389	1%	(33,694)	(34,894)	1,200	3%
SPORTS	(521,874)	(520,723)	(559,204)	38,481	7%	(84,715)	(100,019)	15,304	15%
GYMNASTICS	(331,728)	(341,786)	(359,010)	17,224	5%	(80,711)	(83,819)	3,108	4%
COMMUNITY PROGRAMMING	(532,390)	(538,586)	(605,956)	67,370	11%	(86,771)	(96,672)	9,900	10%
NATURE CENTER	(480)	-	-	-	0%	-	-	-	0%
NORDIC CENTER	(394,633)	(371,712)	(374,618)	2,906	1%	(140,722)	(147,364)	6,641	5%
GOLF OPERATIONS	(681,015)	(746,949)	(765,094)	18,145	2%	(51,867)	(57,152)	5,285	9%
GOLF MAINTENANCE	(881,224)	(945,083)	(951,986)	6,903	1%	(96,729)	(109,233)	12,504	11%
TENNIS	(102,233)	(119,175)	(112,133)	(7,042)	-6%	(4,100)	(4,922)	821	17%
PICKLEBALL	(142,623)	(112,272)	(114,684)	2,412	2%	(9,865)	(13,779)	3,914	28%
DOBSON	(959,547)	(873,699)	(985,351)	111,652	11%	(235,509)	(256,387)	20,878	8%
GOLF F&B / BANQUET ROOM	(782,681)	(750,284)	(820,825)	70,541	9%	(136,235)	(137,289)	1,054	1%
<b>TOTAL EXPENSES</b>	<b>(6,808,752)</b>	<b>(7,002,620)</b>	<b>(7,392,128)</b>	<b>389,507</b>	<b>5%</b>	<b>(1,386,192)</b>	<b>(1,518,969)</b>	<b>132,778</b>	<b>9%</b>
<b>CHANGE IN FUND BAL BEFORE DS &amp; CAP</b>	<b>2,557,712</b>	<b>1,093,887</b>	<b>2,263,867</b>	<b>(1,169,979)</b>		<b>953,836</b>	<b>859,810</b>	<b>94,026</b>	
DEBT SERVICE	(270,975)	(272,456)	(272,456)	-	0%	(271,956)	(271,956)	(0)	0%
DONATIONS, LOANS, & SALE OF ASSETS	122,000	-	-	-	0%	-	-	-	0%
CAPITAL EXPENDITURES	(1,941,173)	(848,341)	(1,695,755)	847,414	50%	(30,526)	(91,683)	61,157	67%
LESS UNFUNDED CAPITAL PROJECTS	-	-	-	-		-	-	-	
CONTINGENCY	-	(500,000)	(200,000)	(300,000)	-150%	-	(30,000)	30,000	100%
<b>TOTAL NET CAPITAL EXPENSES</b>	<b>(2,090,148)</b>	<b>(1,620,797)</b>	<b>(2,168,211)</b>	<b>547,414</b>	<b>25%</b>	<b>(302,482)</b>	<b>(393,639)</b>	<b>91,157</b>	<b>23%</b>
<b>CHANGE IN FUND BALANCE</b>	<b>467,565</b>	<b>(526,910)</b>	<b>95,656</b>	<b>(622,566)</b>		<b>651,354</b>	<b>466,170</b>	<b>185,184</b>	
<b>BEGINNING FUND BALANCES</b>	<b>4,111,768</b>	<b>4,579,332</b>	<b>4,296,338</b>	<b>282,995</b>		<b>4,579,332</b>	<b>4,296,338</b>	<b>282,995</b>	
<b>ENDING FUND BALANCES</b>	<b>4,579,332</b>	<b>4,052,423</b>	<b>4,391,994</b>	<b>(339,571)</b>		<b>5,230,686</b>	<b>4,762,508</b>	<b>468,178</b>	

**SUMMARY OF SIGNIFICANT VARIANCES:**

REVENUES- Most revenues are currently forecasted to be down 30% for summer and fall programs at the current time, some as high as 50%. This will be updated as we learn more from the County.  
 OPERATING EXPENSES- Only reductions related to a decrease in revenues is currently forecasted, more detailed cuts will be evaluated once additional information is received from the County.  
 CAPITAL- Most projects that can be deferred will be, at least until the Fall. More than half of the remaining forecast for capital is the new fleet of golf carts with GPS units.  
 CONTINGENCY- Increased from \$200K to \$500K, which would still not be adequate if Dobson, the Gore Range Room, and other close contact indoor venues are not able to open later in the summer.  
 FUND BALANCE- Savings at end of 2019 rolled forward to 2020.

## VAIL RECREATION DISTRICT DIRECTOR REPORTS

April 23, 2020

### COMMUNITY PROGRAMMING

- Programming ended after Friday, March 13. Jerrica canceled all registrations in Max Galaxy and adjusted payment plans for all families. With the extension of closing through April 30, Jerrica needed to again cancel children out of these programs (including April School's Out Camp) and send refunds or adjust payment plans for each family. Jerrica is also communicating with the families to make sure they understand if they have a balance that needs to be paid, or to find out how they would like to manage a refund.
- With the Eagle County School District's decision to end school on May 22, many families have asked if we can start camp early or run a School's Out Camp.
- As of now, we are working on a June 8 opening of Camp Vail and PreKamp Vail (only). Mike contacted Phil with the school district, and we are welcome to use Red Sandstone Elementary for the summer. We are working on camp protocols in the hopes that Eagle County and the state will allow for state-licensed childcare programs to open by June 8. We have met with our nurse consultant to enlist her help in this process. We will share all of our work with other recreation providers in the valley in an open-source format.
- April 6 marked the opening of registrations for day camps. The week of March 30 was dedicated to finalizing our expectations for the summer with Mike and Eric (capacities and commensurate staffing), communicating with appropriate contractors (e.g. SSCV and Walking Mountains), changing the website and changing the database to reflect our new schedule/capacities. Jerrica also worked on Camp Vail planning and staffing schedule. Sara worked on Camp Eco Fun plans and managing Sarah Lapps's contributions to these.
- The week of April 6 was focused on supporting camp registrations, customer service, etc. We also prepped for the virtual Easter Egg Hunt.
- We hosted a virtual Easter Egg Hunt on Saturday, April 11. Thanks for the idea, Kim, and thanks for the support Jessie!
- Note: Chad's father passed away on March 28. Although he left everything well organized, Chad has a fair amount of work to manage his affairs. Chad worked from Denver the week of March 30.

### MARKETING

- The all-VRD summer brochure went out to mailing addresses at the beginning of March and will be distributed around town once the stay-at-home order is lifted.
- Jessie has been sitting in on daily calls with the Eagle County Public Information Officer Group to understand the latest updates from the county and other local organizations and pass them along to Mike and VRD staff. She has also been helping with the county's [ecemergency.org](https://ecemergency.org) blog when code changes are needed.
- Marketing has kept very busy with numerous projects including an updated wedding brochure, new logo for the mountain bike series, facility closure and social distancing signs and communications, gymnastics posters and medal designs, trail running t-shirt designs, new maps for mountain bike and trail races, a brochure for the tennis tournament, marketing for summer camps and day camps, and many updates and changes to the new website that we continue to work toward launching. We have also been doing lots of messaging around setting expectations for summer programs and events both internally and externally and helping communicate changes with users and staff.



- Jessie assisted Chad and the Young family with the virtual Easter Egg Hunt idea and did some last-minute marketing via newspaper and social media to local families with young children. Thank you to Kim for the idea! We had over 50 families join us live on that Saturday and have had over 750 views on the saved video on Facebook.
- Jessie had fun organizing an all-staff Zoom meeting last week – it was great to see everyone's faces, if only through a computer screen.
- We are continuing to advertise summer camps and the VRD scholar athlete scholarship in the newspaper, but with a reduced size to save on costs. Most other advertising has been paused for the time being until we can reopen facilities and programs, but we are ready to restart all ads and messaging as soon as we have the green light from public health.
- The marketing office at Dobson is coming along, and we look forward to moving in once the orders are lifted. Thank you to Scott O for having the office painted and trim stained, and the carpet is being installed as I type this. All the furniture has arrived, so we're just waiting on the wall partitions to arrive and be installed so we can finalize setting up the new space.

## **GOLF**

- The majority of our retail orders have been significantly reduced and/or canceled for this summer. We have kept a minimum total order with our major vendors like Foot Joy, Adidas, Travis Mathew and Puma. We have reduced all orders to a maximum of \$1,500 per vendor. We have cut our headwear orders in half and we have reduced our shoe order to a minimum. Our golf ball orders have remained the same, we did not reduce in this area. We went from \$96,000 to about \$16,000. I feel it is important to order from our sales reps who take great care of us and support them, even though it is a minimum order. We have completely canceled Bushnell range finders and club glove accessories as well as other accessories from Ahead. If things are changing and looking up in mid-June, we will be able to order additional retail for July and August. I anticipate a drop in tourism this summer that may impact our retail significantly. I also anticipate limited access in the golf shop at the start of the season. Unfortunately, with the economy struggling, people are less likely to spend money on retail. We have reduced our hard goods as well. Fortunately, we are able to send back all clubs from Callaway and Cobra at the end of the season.
- We had a Zoom meeting with all our PGA staff on Wednesday, April 15. This included Nathan Mead, George Hart, Trey Johnson, Ethan Neumann (returning PGA pro), Mike Bandoni (returning PGA pro) and Jesse Campbell (returning PGA pro) as well as our three PGM interns. As of this date, they are all planning to join our Vail Golf Club team this summer. They understand our golf operations may look much different than in the past. I plan to have this group cover all our bases needed as we open the course.
- I have been working with the other PGA golf professionals in the valley this week to collaborate with them on golf operations in our valley. We have a solid group with pros from our private, semi-private and public courses. Everyone agrees we need to work together during this COVID-19 challenge and come up with a list of golf safety operations we can all follow. We plan to meet with Morgan Beryl from the Eagle County Health Department on Friday, April 17 via a Zoom meeting.
- Unfortunately, we have a lot of unknowns for the future of programs at the golf club. Although we have programs ready and tournaments booked, we are not sure what we will be able to offer. I am not sure at this point if we will be able to have our normal leagues. Our calendar for junior camps, adult programs and clinics is all set. We continue to reserve tee times for small groups and have four shotgun tournaments booked. The BB&B Tom

Slaughter Tournament is set for September 10. These are some of the questions we hope to get answered by the county health department as we will continue to meet.

- The USGA has unveiled the World Handicap System. Initially, posting handicaps will be only available through the GHIN App. We will not have the computer set up in the golf shop. Please be sure to download the new app. Previously to this year, there were six different handicap systems in the world. Now, there is one. For more information on this, please check out this link: <https://www.usga.org/content/usga/home-page/handicapping/world-handicap-system/WHS-resources.html>
- With the changes in the handicap system to the World Handicap System comes quite a few changes. For example, calculating a course handicap is different, as well as when you are able to post scores. Our PGA professional staff will be knowledgeable and ready to answer questions this spring.
- Alice and Nathan have been in contact with golf operators all over the country, and specifically the golf courses that are currently open. We are gathering information about how they are operating. The PGA of America and the NGCOA have extensive guidelines for golf operation during this pandemic. We will use this template as well as the golf operations list from the Eagle County Golf Council that we put together this week for our golf operations plan when we are able to open the Vail Golf Club.
- Trey Johnson, one of our PGA Assistant professionals is living in Denver right now. He played golf at Riverdale Dunes a couple weeks ago. It is helpful to hear firsthand what the experience was like for him and the measures the golf course was taking to keep play safe.
- We have several challenges ahead with the golf course and with life in general. We will get through this!

## **GOLF MAINTENANCE**

- The Nordic Center closed March 13 and we continued to groom trails through March 26, ceasing operations following the state mandate to stay at home.
- We finished clearing greens on April 1 after beginning the process on March 3. We experienced multiple weather delays that extended the process to four weeks. I want to thank Jared and his Dobson staff for assisting us with this process the last ten days or so of March.
- We have three greens that are showing some winter damage, greens #3, #4 and #19. When the weather allows, we plan to prep, seed, and cover these greens to nurse them back to health. There are several other greens that may have some isolated areas of damage, including #13, #15, #16 and #17. Overall, the damage to greens is not as extensive as in 2018, in number of greens or the severity and uniformity of the damage. Since mid-March, I have learned of similar winter damage at other golf courses in the high country, including at EagleVail, Beaver Creek, Pole Creek, Cordillera, and Keystone. We cleared ice and water from the surfaces of the greens twice last fall, once in late October and again in mid-November. I believe the damage this spring is a result of water-saturated areas on top of frozen rootzones that became oxygen depleted to a degree once they went under permanent snow cover before Thanksgiving.
- Though the golf course was still ~80-90% snow-covered on the April 10 and 11, we were able to trailer a mower and spreader to each of the greens through the snow with our tracked utility vehicles to walk-mow and fertilize each green. Many of the greens were actively growing and required this mowing, and the fertilizer application before our latest snow will activate once we are melted off and warm temperatures return, helping the greens get off to a healthy start to the spring.

- On the April 8, we began slowly filling the irrigation system. Even though the course was still snow-covered, getting water to the greens, especially the ones that we intend to seed and cover, is important so that we can keep them healthy if and when we aren't receiving natural precipitation in the form of rain or snowmelt. As of today, the irrigation system is about 80% charged and once we see the recent snows melt, we will work to finalize charge-up.
- Our new Second Assistant, John Farley, joined our team on March 16. John has 13 years of experience working on courses in the valley, the majority with Beaver Creek Golf Club. John's experience with us to date has been mostly in the greens-clearing process, snow removal, and learning the property in general.
- After receiving four landscape contractor proposals over the winter to review, we finalized a contract with Grand Traverse for the upcoming season. The contract is for the maintenance of the landscape beds at the golf course, tennis center, and pickleball facility in 2020. Emphasis will be on maintenance of the beds and planting of annual flowers in focal locations for an addition of color to the facilities that will heighten and accentuate the guest experience. There is also an addition of flower pots at the tennis center and Ford Park concession area, to go along with the pots from a separate contractor that will be placed at the golf course.
- Current snowpack at our monitoring station next to 3 green peaked at ~42" settled this winter and was down to only 6" a week ago. However, with the recent snowstorms this past week, it's jumped back up. The snow is delaying work on the golf course but will assist us with going into the golf season in good shape with respect to water supply for the golf course.
- I have selected a contractor to do some work on holes 9 and 14. The cart path overlays that were completed last October resulted in sections of a "perched" cart path and a safety hazard for carts and maintenance equipment due to exposed, 3-4" raised edges of the path. The contractor will be removing sod, placing topsoil, and replacing the sod so that the grades and transitions onto and off the paths are moderated and not an issue. Backyard Irrigation out of Eagle is to begin the work the final week of April if the weather cooperates, and the project will take approximately two weeks to complete.

## **SPORTS**

- Huge thank you to the board for putting the health and well-being of staff first and foremost in these tumultuous times. We really appreciate it!
- We have purchased gift cards from three of our partners: Pazzo's, Northside and The Boneyard for hospital workers and first responders.
- We have delivered VRD signage to the Town of Eagle to help them to make their trails directional and ease congestion on the few local open trails.
- Sports department continues to talk via conference calls every couple of days, as we develop different scenarios and protocols for whatever our new normal is when public health orders begin to relax. We look forward to helping our community heal and cannot wait to see people enjoying themselves on our fields, courts and trails.

### **Adult Leagues**

- We were lucky that we were able to crown champions in all our winter leagues.
- We anticipate our summer offerings will include softball (registration opens online May 1), coed soccer, sand volleyball and cornhole. We hope to begin all leagues in June with flexible payment plans, and starting dates can be pushed back if necessary.

## **Youth Sports**

- High Country Hoops had very good registration numbers. Unfortunately, we were only able to get one session in. We have offered parents the choice of a refund or rolling that money into the Tom Slaughter, Jr. Memorial Youth Recreation Grant fund.
- Youth spring soccer is scheduled to start on April 27. We are waiting on more direction from Eagle County to determine if we can move forward with the program with a modified format.
- T-ball will be moved to a fall sport this year.

## **Sports Summer Camps**

- We have been in touch with all the companies and coaches who produce our array of sports camps in the summer. All have indicated that they would like to move forward with the camp if it is allowed. Our first camp of the summer is scheduled for the week of June 22.

## **Tournaments and Field Rentals**

- We have been in touch with all our producers of summer events and have worked closely with Jeremy Gross, TOV special events coordinator, on all calendars and any reschedules. Currently every event producer is committed to holding an event this summer. Two events have changed dates with TOV and VRD approval. Those events are Vail Lacrosse Tournament (youth), which moves from June 16-18 to July 16-18 and GoPro Mountain Games moved from early June to August 20-23. The mountain games will probably have increased execution on the Ford Park fields as Lionshead is not an option at this time for the new dates.

## **Race Series**

### Whitewater

- The whitewater season is very much in jeopardy, as we can't move events back too far into June due to water levels in Gore Creek.
- The first two events have been canceled based on TOV's order of no events until at least May 15. We have added a week on the end, making the series a total of four races versus five and running from May 19-June 9 on Tuesday evenings, if we are able to go at all.
- We have discussed things like assigned starting times, limiting registrations, different formats, to-go after parties, etc. to adhere to potential public health orders limiting gathering sizes.
- We will not be offering any series prices this season. With so much changing we wanted to avoid someone signing up for a series and us not being able to produce the stated number of races.

### Trail Running and Mountain Biking Series

- We have been in constant contact with land managers, Forest Service, BLM, Town of Eagle, Town of Minturn and Vail Resorts on schedules, changes, protocols, etc.
- The Spring Short Track season has been postponed to the fall.
- We have created several scenarios for a return to racing protocol that may include rescheduling dates, cutting the number of races, different wave times, limiting numbers, multiple days of racing (i.e. youth on Tuesday and adults on Wednesday), more opportunities for picking up bibs, safety protocols for both staff and racers. We await more direction from public health on if and when summer events can proceed.

- We have studied best practices for virtual running races via webinars through Running USA as well as been in regular contact with our counterparts at other organizations like the Aspen Cycling Club and the Summit Mountain Challenge producers.
- We have had good conversations with New Belgium Brewery, our beer sponsor on creating a "to go" after-party that will help our restaurants, maintain social distancing, and meet liquor laws.
- We will be cutting prize money in half to the pro mountain bikers and using those savings to purchase gift cards with a match from local partners for both prizes and to help with their economic recovery.
- Like whitewater, we are considering eliminating series registration and only offering registration for individual races.

### **Partnerships**

- Staff is working hard at reaching out to all our partners via phone and having honest conversations on where we both stand in this current environment. We will do all that we can to include and support our long-standing partners as we move forward. So far, these conversations have been very well received.
- Huge thank you to our partners at Vail Health and Howard Head Sports Medicine for the face mask delivery.

### **PARKS**

- The fields have been coming out of the winter looking pretty good. We have been working on HPS as that field was not strong going into winter. Aeration, seed and dragging has helped push regrowth. We put some soccer nets on goals at the EagleVail fields. Will be doing some cleanup in Ford Park and other fields, as weather permits.

### **PICKLEBALL**

- Winter indoor pickleball sessions at Red Sandstone Elementary School ended March 15. Jerry has cleaned all of the indoor pickleballs with Lysol and boxed them up to be ready to go for next year's indoor season.
- Depending on government guidelines for group gatherings, we are considering modifications for the way we run drop-in pickleball as we phase back into daily outdoor play at Golden Peak for the summer season.
- Summer and annual VRD pickleball passes are currently on sale and can be purchased online at the VRD website. So far we have sold 57 new 2020 annual passes for the season that began October 1, 2019 and ends September 30, 2020. We expect to sell approximately 20 summer passes for the 2020 outdoor season that runs from June 1 to September 30.
- Weekly junior pickleball camps will be offered again this summer, if allowed, and we have some juniors already registered for the four-day camps.
- Jerry continues to work on the 2020 Vail Pickleball Open, which is scheduled for August 26-30, 2020. We have more than 200 players from nineteen different states, plus Canada and Columbia, that have registered for the tournament. Most divisions in this popular VRD event are already full with substantial wait lists. Men's, women's and mixed doubles pro divisions are offered again with many of the top male and female pro players in the world competing for a cash purse. Pro Pickleball Media will be live streaming pro matches again this year as well as recording matches for viewing on YouTube.

## **DOBSON**

### **After the closure and before we were given stay at home orders...**

- Management worked on refunds for skating programs and bumper car reservations for the remainder of the spring.
- Management worked on Bob Johnson Hockey School and ironing out another 10 registrants from the wait list.
- Staff removed ice from the rink, leaned all the dasher boards on the inside of the rink and removed puck marks and seasonal wear marks, cleaned all rink glass including plexi inside and outside the rink, scrubbed the bleacher concrete and cleaned benches, cleaned locker rooms and restrooms, cleaned office spaces and concession area all before we were given stay at home orders.
- Jared, Andy, Brian, Heivan, and Scott M all played a role in helping clear greens at the golf course under the direction of Scott Todd. We are now waiting for the weather to help us continue to help the golf course get ready for the summer.

### **After stay at home orders...**

- Dobson staff has met via Google Meet three times. We are meeting every Monday morning and midday on Fridays. The calls are used to check in on each other, we discuss mental health through these calls, relay information, and try to stay on the same page as far as expectations and workload go.
- Jared and Andy were on a call with the Rocky Mountain Rink Association. We discussed our goals, intentions and steps we have made to get through the pandemic. All organizations (mostly municipal or special district) have done their best to retain all full-time staff, very similar to us. Almost every rink still had ice in waiting this out. This would contradict what I have seen happening nationally.
- Jared has been in constant contact with Carlos Villalobos with Live Entertainment, the Vail Mountaineer Hockey Club, tournament producer Kyle Forte and the VSSA youth development program, along with the Skating Club of Vail in regards to their events, dates, and potential postponement.
- Jared has also been working with the Colorado Avalanche and our branding partnership for their youth hockey department. This was started back in the fall, but once the Avs started the season it was tough for their production department to get materials out. Now that we have a break in the action we have been able to get this going again and hope to have some branding in our arena showing our partnership with the team.
- Management has kept up communication with our user groups, contractors, hourly staff, and promoters through our stay at home order. We have been periodically checking in to keep communication lines open and flowing.
- Hourly staff has been assigned multiple tasks to complete written Standard Operating Procedures for the arena. They are currently working on those this week as we wait for the weather to allow our staff to work at the golf course. All five of our hourly employees are ready and available to work at the golf course when called upon.
- Management has continued to work on potential summer programming. We have worked on being prepared to start our adult hockey league on June 1 if the green light is given. We currently have 37 women and three goalies ready to go for our women's draft league this summer.

## **NORDIC**

- We had a very strong 2019-2020 Nordic season, despite it coming to an abrupt close in mid-March.
- Locals were very appreciative of the continued grooming after we had closed the pro shop.
- On April 14 Dan participated in the Spring CCCSA (Colorado Cross Country Ski Association) conference call.
- We have detail cleaned and disinfected the pro shop.
- All Nordic equipment and inventory has been packed into our storage room.
- Dan is currently adjusting all Nordic orders for a leaner 2020-21 season.

## **BUILDING MAINTENANCE / CAPITAL PROJECTS / F&B**

### **Food & Beverage**

- All F&B operations are closed due to Covid-19 related issues.
- Scott will be working with local and county officials and restaurant professionals to determine how we may be able to re-open the Grill on the Gore or the starter building once the golf season begins.
- We are also working with local and county officials to determine when we can resume hosting events in the Gore Range Room.
- We have been proactive in our communications with event guest to offer them alternate dates or to refund deposits. We are working in two-week increments to determine who needs to rebook and when guests are eligible for refunds.
- Dobson and Ford Park F&B will also be tied to local emergency orders pertaining to the number of guests that are allowed to congregate and when we can resume hosting events.
- There is currently no hourly F&B staff however we are planning on hiring once we understand what our lines of business will look like. We are also developing a variety of models to be in place based on what we will be allowed to do.
- All full-time, salaried staff are incredibly thankful for the opportunity to continue working through these difficult times and recognizes the VRD Board's dedication to ensure our staff is both safe and able to survive in the valley during the virus outbreak. THANK YOU!!!

### **Capital Projects**

- The marketing office remodel is underway at the ice arena. Walls have been patched and painted. Trim has been stained and the carpet is installed. Installation of wall system, A.V. and desks will follow. There have been delays in acquiring materials as many states have stay at home orders.
- The athletic field safety net project has resumed. Fabric installation is ongoing and installation of poles on the west berm is also underway.
- We are also planning on replacing the lower section of netting on the south side of the driving range and on hole #5. Strategic Netting is providing costs and timelines for getting it done this spring.
- Golf course bridge projects on holes #1, #2, and pedestrian bridge at #11 are also on the schedule for this spring.
- Painting and staining on golf course assets and Ford Park assets will begin once temperatures fall into the acceptable exterior painting range.

- Additional planning for the Vail Tennis Center and golf maintenance buildings will resume this spring with a planned fall construction start should things return to “normal.”

### **Building Maintenance**

- Regular spring maintenance has begun at all facilities that transition from winter to summer. Carpet cleaning, wall painting and trim staining are underway in multiple venues.
- VRD subcontracted with cleaning firms to sanitize and disinfect several of the high traffic public areas prior to reopening.