

VAIL PARK AND RECREATION DISTRICT
d/b/a VAIL RECREATION DISTRICT
BOARD OF DIRECTORS

5:00 P.M.
Thursday, October 24, 2013
Town of Vail, Council Chambers
AGENDA
REGULAR MEETING

1. Call To Order
2. Approval of Minutes
 - a. September 26, 2013
 - b. October 10, 2013
3. Public Input of Items not on the Agenda
4. September 2013 Financial Report – Mr. Eric Weaver
5. Public Hearing and Review of Proposed 2014 Preliminary Budget-Mr. Eric Weaver and Mr. Mike Ortiz
6. Executive Director Input
7. Board Member Input
8. Review of 2013 Food & Beverage Operations at the Vail Golf Course-Mr. Marc DesRosiers
9. Adjournment

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting Of the Board of Directors

Vail Park and Recreation District dba Vail Recreation District September 26, 2013

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on September 26, 2013 at 5:30 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT
 - 1.1. Billy Suarez, Jeff Wiles, Joe Hanlon, Ken Wilson, Rick Sackbauer
2. MEMBERS ABSENT AND EXCUSED
 - 2.1. None
3. STAFF PRESENT
 - 3.1. Mike Ortiz, Tony Giroux, Scott Todd
4. OTHERS PRESENT
 - 4.1. None
5. CONSULTANTS PRESENT
 - 5.1. Eric Weaver- Robertson & Marchetti, P.C
6. CALL TO ORDER
 - 6.1. Director Hanlon called the meeting to order 5:30 p.m, noting that the Board had just concluded a site visit to the Vail Nature Center as shown on the agenda.
7. FORD PARK RENOVATIONS
 - 7.1. Mr. Tony Giroux, Parks Department Supervisor for the District, presented an overview of the Ford Park field renovation. The renovation will add additional space to allow two soccer fields, but will also improve issues of poor drainage, aging irrigation, and uneven playing surfaces. The three infields for softball will be artificial turf, which will be a better surface for transitioning to during soccer and other sports and will also be better for softball in that the infields will not be as susceptible to rainout conditions and will be more consistent.
 - 7.2. Mr. Giroux reviewed the construction timeline as well as some of the key steps including additional topsoil and drainage that will be installed to make the fields much better than the previous conditions.

RECORD OF PROCEEDINGS

Vail Recreation District September 26, 2013 Meeting Minutes

7.3. The Board thanked Mr. Giroux for the presentation and noted that it would be great to have this published in the Vail Daily to let the community know what all is happening.

8. APPROVAL OF MEETING MINUTES

8.1. By motion duly made and seconded it was RESOLVED to approve the minutes of the September 12, 2013 Regular Meeting.

9. PUBLIC INPUT OF ITEMS NOT ON THE AGENDA

9.1. None

9.2. The Board discussed moving the meetings back to 5:00 since moving the meetings to 5:30 does not appear to have generated any additional public attendance. By motion duly made and seconded it was RESOLVED to approve moving the regular meeting times back to 5:00 p.m.

10. FINANCIAL REPORT

10.1. Mr. Weaver presented the August financial report, noting that operations continue to be running favorable to budget.

10.2. Mr. Weaver reported that staff has started working through the 2014 budgeting process. Directors Wiles and Suarez reported some of the topics discussed during the budget committee meeting, including staffing levels and compensation, storage issues, and capital projects.

11. EXECUTIVE DIRECTOR REPORT

11.1. Mr. Ortiz reported that there have been recent developments related to the driving range net and based on the engineering requirements for the baffle system, it now appears that a straight line design will be the best structure.

11.2. After discussion and by motion duly made and seconded it was RESOLVED to recommend that the Town move forward with the straight line system, subject to review by Zehren & Associates.

11.3. Director Sackbauer left the meeting.

11.4. Director Hanlon discussed options for the black tee on #18 to slightly relocate the tee from the plans. The Board discussed options and agreed that the revised location would be better. The Board also discussed concerns that the blue tees may be too short and would like to explore options to extend the tee into the pond.

11.5. The Board also discussed replacing an iconic tree that used to be located on hole #8. After discussion, it was determined that since bunkers were subsequently installed it would create a pace of play issues and not to pursue replacement of the tree.

12. BOARD MEMBER INPUT

RECORD OF PROCEEDINGS

Vail Recreation District September 26, 2013 Meeting Minutes

- 12.1. Director Suarez noted that the Town has determined a preferred site on the lower west side of Ford Park for a building for the Alpine Gardens and since the VRD does not feel that the Tennis Center would be an appropriate location that it should be removed for possible locations. Tennis had a great year, best of luck to Bobby during the off season. The District should investigate operating the food and beverage operations at the golf course and also have a formal end of season review with the lessee.
- 12.2. Director Wilson reported that there are several dead or dying trees between #13 and #14 that need to be removed. Also, the signage saying "little to no impact" should be revised as there is substantial impacts due to the construction. Also, since the course has lost substantial distance while the 19th hole is utilized during #18 construction, the District should consider returning money to pass holders for the decrease in playability and let the Town know about the loss in revenues suffered due to the construction. Staff will come back at the next meeting with options.

13. ADJOURNMENT

- 13.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,

Eric Weaver
Secretary to the Meeting

RECORD OF PROCEEDINGS

Minutes of the Regular Meeting Of the Board of Directors

Vail Park and Recreation District dba Vail Recreation District October 10, 2013

A Regular Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on October 12, 2013 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT
 - 1.1. Billy Suarez, Jeff Wiles, Joe Hanlon, Ken Wilson
2. MEMBERS ABSENT AND EXCUSED
 - 2.1. Rick Sackbauer
3. STAFF PRESENT
 - 3.1. Mike Ortiz, Scott Todd, Alice Plain
4. OTHERS PRESENT
 - 4.1. None
5. CONSULTANTS PRESENT
 - 5.1. Eric Weaver- Robertson & Marchetti, P.C
6. CALL TO ORDER
 - 6.1. Director Hanlon called the meeting to order 5:00 p.m.
7. PUBLIC INPUT OF ITEMS NOT ON THE AGENDA
 - 7.1. None
8. 2013 PUNCHCARD & PASS USAGE
 - 8.1. Mr. Ortiz overviewed the usage by pass and punchcard holders related to the Board's request to consider compensating users for the impacts of construction on #18. After discussion and by motion duly made and seconded it was RESOLVED to offer a \$75 discount on 2014 passes for any returning 2013 passholder for the impacts of the construction.

RECORD OF PROCEEDINGS

Vail Recreation District October 10, 2013 Meeting Minutes

9. EXECUTIVE DIRECTOR REPORT

- 9.1. Mr. Ortiz reported that after visiting the progress on #18, it is being recommended that the Board consider moving one of the tee boxes to expand the landing area and also relocating a portion of the cart path to avoid having balls bounce off of the path. The costs of the changes are estimated at \$31,000. After discussion and by motion duly made and seconded it was RESOLVED to approve the changes, but to ask the Town to fund the costs if the costs of the hole come in under budget.
- 9.2. Mr. Ortiz reviewed several aspects of the Directors report including that Jamie is working on an article related to Ford Park, the driving range net is ready to go out to bid, the Commission on Special Events is requesting that another day be added to the Kids Adventure Race, and that sales continue to be strong at the golf course.
- 9.3. Mr. Ortiz questioned whether the Board still wanted to consider expanding the north side of the driving range. Ms. Plain stated that she didn't feel it would be a significant issue with picking up golf balls. After discussion it was determined to investigate further and to see if the Town would be willing to fund the costs using the savings from converting from the baffled system to the straight line system.

10. BOARD MEMBER INPUT

- 10.1. Director Wilson stated that he feels starting off of the front 9 would be better than the back 9 for several reasons including being better for walkers, fewer congestions, and it highlights the work on #18 to generate excitement. He also asked that signage be added to hole #11 to lessen the impact to the golfer.
- 10.2. Director Wiles said that he had lunch with a member of the Eagle-Vail Metro Board who complimented how the two Districts are working together. Director Wiles recommended that the two Boards consider a work session to review progress and discuss additional ways to work together.
- 10.3. Director Suarez noted that Happy Valley Grill will give a recap of their season at the next Board meeting. Also, 5 of the 7 candidates for Town Counsel presented at the last Chamber meeting, it was good to see so many be pro-recreation and pro-business candidates and to hear their takes on the lawsuit with the homeowners adjacent to the clubhouse. #18 is impressive after walking it several times and the clubhouse may need some tweaks to make it the best it can be to represent Vail.

RECORD OF PROCEEDINGS

Vail Recreation District October 10, 2013 Meeting Minutes

11. ADJOURNAMENT

- 11.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Regular Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,

Eric Weaver
Secretary to the Meeting

ROBERTSON & MARCHETTI, P.C.

Certified Public Accountants

Accountant's Compilation Report

October 21, 2013

Board of Directors
Vail Recreation District
Vail, Colorado

I have compiled the accompanying balance sheet of Vail Recreation District as of September 30, 2013 and the related statement of revenues, expenditures and changes in fund balance with budgets for the nine month period then ended. I also compiled the accompanying budget and forecast of revenues, expenditures and changes in fund balance for the year ending December 31, 2013 as well as preliminary budgets for 2014 through 2016, in accordance with standards established by the American Institute of Certified Public Accountants.

I have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

As a consulting financial manager, I participate in the financial management of the District. Management (with my participation) is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements. I have prepared these financial statements in my capacity as consulting financial managers for the District.

My responsibilities include conducting the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management (with my participation) has elected to omit substantially all the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the District's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

A compilation of a forecasted financial statement is limited to presenting in the form of a forecast, information that is the representation of management and does not include evaluation of the support for the assumptions underlying the forecast.

I have not examined the accompanying forecast and, accordingly, do not express an opinion or any other form of assurance on the forecasted statement or assumptions. Furthermore, there will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected and those differences may be material. I have no responsibility to update this report for events or circumstances occurring after the date of this report.

The actual historical information for calendar year 2012 is presented for comparative purposes only. Such information is taken from the financial statements for the District for the year ended December 31, 2012, which have been audited by McMahan and Associates, L.L.C. and upon which they expressed an unqualified opinion in their report dated July 17, 2013.

I am not independent from an accounting and auditing perspective with respect to Vail Recreation District because I perform certain accounting services that impair my independence.

ROBERTSON & MARCHETTI, P.C.



Eric Weaver, CPA
Vice-President

VAIL RECREATION DISTRICT
 COMBINED BALANCE SHEET
 December 31, 2012 and September 30, 2013

	12/31/12					09/30/13				
	General Fund	Enter-prise Fund	General Fixed Assets & LTD	Ent. Fund Fixed Assets & LTD	Total	General Fund	Enter-prise Fund	General Fixed Assets & LTD	Ent. Fund Fixed Assets & LTD	Total
ASSETS										
CASH- UNRESTRICTED	2,483,884	-			2,483,884	3,831,275	850			3,832,125
INVESTMENTS- RESTRICTED		289,140			289,140		290,271			290,271
ACCOUNTS RECEIVABLE	110,926	817			111,744	94,075	10,446			104,521
PROPERTY TAXES RECEIVABLE	2,390,213	283,188			2,673,401	29,244	3,464			32,708
PREPAIDS, DEPOSITS & INVENTORY	1,500	68,145			69,645	5,972	75,565			81,537
DUE (TO) FROM OTHER FUND	(14,799)	14,799			0	(33,828)	33,828			0
LOAN DUE (TO) FROM OTHER FUND	4,569	(4,569)			0	4,569	(4,569)			0
LAND & BUILDINGS			752,651	12,030,911	12,783,562			752,651	12,030,911	12,783,562
EQUIPMENT			775,671	1,772,789	2,548,460			775,671	1,772,789	2,548,460
ACCUM DEPR			(715,752)	(7,527,768)	(8,243,520)			(715,752)	(7,527,768)	(8,243,520)
TOTAL ASSETS	4,976,294	651,520	812,570	6,275,932	12,716,316	3,931,307	409,855	812,570	6,275,932	11,429,663
LIABILITIES AND FUND EQUITY										
ACCOUNTS PAYABLE	61,376	23,652			85,028	83,950	16,748			100,698
DEFERRED PROPERTY TAXES	2,390,213	283,188			2,673,401	29,244	3,464			32,708
DEFERRED REVENUE	26,000	11,114			37,114	14,032	18,757			32,789
ACCRUED COMPENSATED ABSENCES			32,472	18,682	51,154			32,472	18,682	51,154
ACCRUED INTEREST PAYABLE			841	30,804	31,645			841	30,804	31,645
DUE TO TOV- DOBSON IMPROVEMENTS				10,614	10,614				10,614	10,614
DUE TO TOV-GYMNASTICS			80,000		80,000			40,000		40,000
DOBSON BONDS PAYABLE				1,800,000	1,800,000				1,610,000	1,610,000
IMPUTED INTEREST			(2,339)	(310)	(2,649)			(786)	(310)	(1,096)
TOTAL LIABILITIES	2,477,589	317,954	110,974	1,859,789	4,766,307	127,226	38,969	72,527	1,669,789	1,908,512
NET ASSETS										
INV IN FIXED ASSETS, NET OF DEBT			701,596	4,416,143	5,117,738			740,043	4,606,143	5,346,185
FUND BALANCE	2,498,705	333,566			2,832,271	3,804,080	370,885			4,174,966
TOTAL NET ASSETS	2,498,705	333,566	701,596	4,416,143	7,950,009	3,804,080	370,885	740,043	4,606,143	9,521,151
TOTAL LIAB & NET ASSETS	4,976,294	651,520	812,570	6,275,932	12,716,316	3,931,307	409,854	812,570	6,275,932	11,429,663

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VAIL RECREATION DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
ACTUAL, BUDGET AND FORECAST FOR THE PERIODS INDICATED

Printed: 10/21/13

Modified Accrual Basis

	2012 Audited Actual	2013 Forecast	2013 Adopted Budget	Variance Favorable (Unfavor)	9 Months Ended 09/30/13 Actual	9 Months Ended 09/30/13 Budget	Variance Favorable (Unfavor)	2014 Prelim Budget	2015 Forecast	2016 Forecast
COMBINED REVENUES										
PROPERTY AND OTHER TAXES, NET OF FEES	2,672,897	2,696,486	2,705,593	(9,107)	2,642,642	2,609,886	32,756	2,715,805	2,555,940	2,818,391
OTHER NON-DEPARTMENTALIZED REVENUES	35,962	64,250	63,500	750	27,370	36,401	(9,031)	64,250	35,278	36,336
BANQUET ROOM OPERATIONS, NET	-	-	-	-	-	-	-	-	-	49,282
SPORTS	357,473	427,688	424,539	3,149	414,312	406,421	7,891	366,864	418,390	430,942
GYMNASTICS	195,537	234,970	191,590	43,380	199,820	136,648	63,172	229,175	236,050	243,132
YOUTH SERVICES	353,118	355,806	338,738	17,068	337,796	312,176	25,620	345,700	356,071	366,753
OUTDOOR & NORDIC PROGRAM	118,214	104,761	103,287	1,474	69,530	65,985	3,544	77,000	79,310	81,689
GOLF COURSE	1,443,301	1,377,688	1,336,163	41,525	1,335,357	1,284,365	50,993	1,320,000	1,036,405	1,482,744
TENNIS	35,671	36,976	35,475	1,501	36,975	35,475	1,500	36,965	38,074	39,216
DOBSON	494,800	540,941	508,386	32,555	399,608	373,589	26,018	510,100	530,553	546,470
TOTAL REVENUES	5,706,974	5,839,566	5,707,272	132,294	5,463,410	5,260,946	202,464	5,665,859	5,286,071	6,094,954
OPERATING EXPENSES										
ADMINISTRATION	(649,593)	(688,430)	(722,527)	34,097	(484,153)	(522,176)	38,023	(723,560)	(745,267)	(767,625)
PUBLIC RELATIONS/MARKETING	(227,434)	(228,816)	(234,503)	5,686	(168,147)	(187,017)	18,870	(231,614)	(238,563)	(245,720)
PARK MAINTENANCE	(175,557)	(170,225)	(175,430)	5,205	(138,333)	(151,648)	13,315	(169,192)	(174,268)	(179,496)
FACILITIES MAINTENANCE	(104,662)	(110,342)	(103,695)	(6,647)	(83,645)	(75,836)	(7,809)	(104,052)	(106,922)	(109,879)
SPORTS	(439,767)	(511,095)	(517,073)	5,978	(423,835)	(440,990)	17,155	(475,659)	(527,266)	(543,084)
GYMNASTICS	(203,317)	(240,343)	(217,843)	(22,500)	(175,183)	(163,102)	(12,081)	(250,695)	(258,216)	(265,963)
YOUTH SERVICES	(407,432)	(420,010)	(412,170)	(7,840)	(349,573)	(347,707)	(1,867)	(426,709)	(439,510)	(452,696)
OUTDOOR & NORDIC PROGRAM	(118,118)	(118,378)	(124,701)	6,323	(94,305)	(101,374)	7,070	(70,550)	(72,667)	(74,846)
GOLF OPERATIONS	(628,974)	(654,190)	(658,582)	4,392	(445,192)	(472,135)	26,943	(659,646)	(680,096)	(897,971)
GOLF MAINTENANCE	(749,948)	(775,367)	(769,508)	(5,860)	(611,855)	(619,689)	7,833	(778,197)	(799,917)	(822,289)
TENNIS	(78,364)	(80,039)	(72,704)	(7,335)	(76,135)	(68,994)	(7,140)	(77,963)	(78,731)	(81,093)
DOBSON	(543,589)	(603,524)	(577,115)	(26,409)	(443,085)	(418,659)	(24,426)	(599,352)	(617,680)	(636,210)
TOTAL EXPENSES	(4,326,753)	(4,600,759)	(4,585,850)	(14,909)	(3,493,441)	(3,569,327)	75,886	(4,567,190)	(4,739,103)	(5,076,871)
CHANGE IN FUND BAL BEFORE DS & CAP	1,380,220	1,238,807	1,121,422	117,385	1,969,969	1,691,618	278,351	1,098,669	546,968	1,018,083
DEBT SERVICE	(322,262)	(323,750)	(323,750)	-	(323,249)	(323,250)	1	(324,582)	(274,145)	(277,989)
CHANGE IN FUND BAL BEFORE CAP	1,057,958	915,058	797,672	117,385	1,646,719	1,368,368	278,351	774,087	272,823	740,094
DONATIONS, LOANS, & SALE OF ASSETS	23,000	-	10,000	(10,000)	-	10,000	(10,000)	-	-	-
CAPITAL EXPENDITURES	(735,790)	(408,197)	(1,847,794)	1,439,597	(304,025)	(597,794)	293,769	(2,797,254)	(939,589)	(1,457,401)
LESS UNFUNDED AMOUNTS	-	(25,000)	(125,000)	100,000	-	(125,000)	125,000	838,997	225,466	923,766
OPERATIONAL CONTINGENCY	-	(25,000)	(125,000)	100,000	-	(125,000)	125,000	(125,000)	(128,750)	(132,613)
TOTAL NET CAPITAL EXPENSES	(712,790)	(433,197)	(1,962,794)	1,529,597	(304,025)	(712,794)	408,769	(2,083,257)	(842,873)	(666,247)
CHANGE IN FUND BALANCE	345,168	481,861	(1,165,121)	1,646,982	1,342,695	655,575	687,120	(1,309,169)	(570,050)	73,846
BEGINNING FUND BALANCES	2,487,103	2,832,271	2,669,672	162,599	2,832,271	2,669,672	162,599	3,314,132	2,004,962	1,434,912
ENDING FUND BALANCES	2,832,271	3,314,132	1,504,550	1,809,581	4,174,966	3,325,246	849,719	2,004,962	1,434,912	1,508,759
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Vail Recreation District

2014 Preliminary Budget Overview

General Overview

The following is a brief summary of the condensed preliminary budget found on page 2 of the September 30, 2013 financial report. Supporting details for the amounts can be found on the corresponding detail pages which can be provided if requested.

Revenues

- **Tax Revenues-** The assessed valuation of the District showed a slight increase, however there are a number of large appeals still outstanding and as such a contingency for abatements has been incorporated into the budget. The operation mill levy of the District cannot increase without voter approval so will remain at 2.76 mills and the mill levy dedicated to payment of the Dobson bonds automatically fluctuates from .327 mills to an estimated .321 mills for 2014. Specific ownership taxes on motor vehicles are also included in the tax amounts, which are estimated to be 4.25% of property taxes. Deducted from these revenues is the 3% fee for collections withheld by the Eagle County treasurer.
- **Other Non-Departmentalized Revenues-** This includes Interest revenues and funds received from lottery ticket sales. Also, like in 2013, the District will transfer \$30,000 of the \$190,000 of funds available from the forfeiture of non-vested former employee retirement contributions made to them by the District to cover a portion of the District's 2014 retirement contributions to current employees.
- **Sports Revenues-** With Ford Park under construction, there is no softball program budgeted and some programs are expected to have lower participation numbers. The concessions will also be closed except for off-site operations during events.
- **Gymnastics Revenues-** This program has seen a good turnaround in 2013 and is expected to hold this into 2014.
- **Youth Services Revenues-** Continued to grow programs for all ages out of the Lionshead facility and other spaces.
- **Outdoor Branch Revenues-** Only revenue sharing for Camp Eco-Fun will come into Nature Center since partnering with Walking Mountains. Nordic revenues expected to be similar to 2013.
- **Golf Revenues-** Overall revenues are expected to be in line with historical averages, with a small reduction related to construction of the 18th hole. Revenues are not expected to be affected significantly by construction as the clubhouse is likely now a fall 2014 start.
- **Tennis Revenues-** Programs and revenues are expected to remain consistent.
- **Dobson Revenue-** Revenues are expected to remain relatively consistent with 2013, except for that we cannot budget to sell out the Bob Johnson camp since this is only possible when their other camps are lacking participation.

Operating Expenses

- Many departments are requesting pay increases for hourly staff which have largely been incorporated into the budget. Also, the majority of salaries staff are budgeted for a 3% pay increase. It is proposed that higher paid employees be eligible for a bonus rather than a raise which is expected to be funded from the amounts shown in contingency if the District is able to operate within the overall budget. Additional merit bonuses for outstanding performance, if given, would also be funded through the contingency in the same manner.
- **Administration-** The 2014 budget once again includes \$100,000 in additional legal fees to defend the suit related to the golf clubhouse. The 2014 budget also includes expense for a May 2014 Board of Directors election.
- **Public Relations-** Overall 2014 budget is consistent with the 2013 budget and forecast.
- **Park Maintenance Expenses-** Overall costs stay relatively consistent as even though Ford Park will not be functional, it will still require attendance during the grow in period.
- **Facilities Maintenance Expenses-** 2014 budget is consistent with 2013 as there is little room for change due to the majority of expense being payroll and benefit driven.
- **Sports Expenses-** 2014 programs are reduced due to Ford Park construction, however additional staffing was added for other events held outside of the park.
- **Gymnastics Expenses-** 2014 programs and related expenses are consistent with 2013.
- **Youth Services** – 2014 programs and related expenses are consistent with 2013.
- **Outdoor Branch** – Will pay Walking Mountains a fixed fee to provide programming, plus continue to be responsible for the upkeep of the facility. Nordic expected to mirror 2013.
- **Golf Operations** – 2014 programs and related expenses are consistent with 2013.
- **Golf Maintenance-** 2014 programs and related expenses are consistent with 2013.
- **Tennis** - 2014 programs and related expenses are consistent with 2013.
- **Dobson** – 2014 programs and related expenses are consistent with 2013.

Debt Service and Capital

- **Debt Service-** Debt service costs consist of the Dobson bonds (paid for through the offsetting property tax mill levy) and the Gymnastics and Dobson loan from the Town, both of which will be paid off in 2014.
- **Capital-** See accompanying schedule. 2014 will be higher than normal as the District intends to spend \$1.15M on the clubhouse as well as regular ongoing capital projects. The first two pages of the schedule show proposed projects that funding is available for during the next three years. The final page shows projects that are UNFUNDED at this time.

Fund Balance- The 2014 preliminary budget calls for ending fund balance to be roughly \$2 Million, with \$500,000 of such being assigned to future capital spending to allow the District to maintain the goal of \$1.5 Million. \$300K of this is restricted for the Dobson Bonds, \$100K is restricted for emergencies by TABOR, and the remaining \$1.1M is equal to roughly 3 months of operating expenses.

Proposed FUNDED Projects

Line Item	2014 Projects	2015 Projects	2016 Projects	Comments
Sports				
Minor Equipment	10,000	5,000	5,000	Signage, sound system, tables, chairs, etc
Computers	970	1,940	1,969	Routine replacement
Gymnastics				
Equipment	7,554	5,831	21,844	Routine replacement
Cubbies & Lockers	2,500			Refinish & replace as needed
Computers		1,770	215	Routine replacement
Youth Services				
Computers			2,614	Routine replacement
Walls & Ceilings	3,000			Protecting Gold Peak murals
Activity Exhibits	43,000			Thoughts Flow
Flooring	10,000			Replace RSS flooring
Outdoor Program				
Interior	7,242			Refinish Floors
Signage	5,000			Routine replacements
Paths			6,536	Routine Maintenance
Teepee		1,500		Routine Maintenance
Exhibits	10,000	10,000		Upgrades & Replacements
Parks				
Toro Workman	24,000			To be shared with Golf
Equipment			15,000	Routine replacement
Soccer goals	10,000			Replace with completion of Ford Park
Trailer	5,000			Trailer for storing temp fencing
Synthetic Equipment	5,800			Greens groomer & brush paint remover
Irrigation system computer	1,500			New Ford Park maint building
Athletic Field Fencing	18,500			North & Souts sides & West netting
Vending Machine- Ford Park		10,000		Take over vending
Ford Park Fence Bottom Rail	15,368			Bottom Rail to protect players & fence
Bleachers	35,000			Bleachers built into trailer
Facilities Maintenance				
Administration				
Computers	11,035	4,085	3,744	Server & Other Computers
Tennis Center Interior Walls	9,869			Routine painting
Network & phones	8,600			Phones Upgrade

Proposed FUNDED Projects (Continued)

Golf				
Golf Carts	20,000	67,200		Routine Replacements to extend lives of carts
Vehicles		28,138		Replace Colorado
Greens Tarps	7,000			2nd of 2 year replacement program
Equipment		50,000	50,000	Lowered, remainder is unfunded
Toro Bunker Rake	18,000			Maintenance Equipment
Toro Fairway Mower	50,000			Maintenance Equipment
2 EZ-Go Utility Vehicles	16,000			Maintenance Equipment
Dakoda Spreader	12,000			Maintenance Equipment
Computers	2,155	3,500	215	Routine replacement
Level Tees (3 year project)	20,333	20,333	20,333	Year 1 of 3 year program
Clubhouse Contribution	1,154,250			Committed amount
Clubhouse Project Management	62,500	62,500		1/2 yr of project manager and other costs
5th hole tee box retaining wall	2,500	15,000		Shared with Town
Cart paths	30,000	30,000	30,000	Partially funded
Starter Shack Remodel			300,000	Placeholder, costs TBD based on clubhouse
Maintenance building parking lot crack seal	6,542			Crack fill, shared cost with TOV
Pumphouse		684		Routine Maintenance
Kitchen Equipment	5,000			Contingency for breakdowns
14th Hole Bridge	12,500	137,500		Planning - Replace in 2015
15th Hole Bridge	12,500	137,500		Planning - Replace in 2015
#18 Tee Enhancement & Cart path move	36,000			Preliminary Estimate
Dobson				
Computers	2,155	2,155	1,784	Routine replacement
Steel Gate		1,338		Painting
Interior Doors		1,500		Sealing
Event Stage	10,000			Reflooring and sturdy up existing stage
Stage Curtain	2,500			Replacement
Crowd control dividers	3,228			Replacement
Rink Chiller System	11,500	16,423		Routine Pump Maintenance
Video Camera System	13,000			On-Ice monitoring system
Vending Machines	15,000			Take In-House with 2 machines
Interior Flooring	56,342			Entrance, locker room, and other flooring
Ice Rink	2,700			Kick plate
Tennis				
Computers		970	-	Routine replacement
Hardware		1,500		Routine replacement
Gold Peak courts	4,244	4,610	4,776	Annual crack fill
Vending Machines	10,000			Take In-House
Wind Screens	11,500			All new for reduced berms
Contingency	104,870	93,147	69,605	15% of costs, excluding TOV Clubhouse Funding
Total FUNDED Capital Budget	1,958,257	714,124	533,635	

Proposed 2014 UN-FUNDED Projects

Line Item	2014 Projects	2015 Projects	2016 Projects	Comments
Sports				
Vehicles			28,000	Truck Replacement
Gymnastics				
Canopy Treatment	7,247			Preventative maintenance
Windows	4,049			Reseal joints
Interior Walls & Ceilings		25,995		Painting & Patching
Stucco			12,092	Exterior maintenance
Youth Services				
TeePee on Vail Mountain	10,000			New TeePee for Summer programming
Activity Exhibits			25,000	Replacement of existing exhibits
Outdoor Program				
Benches & Tables	3,985			Routine replacements
Shade Structure	1,500			Routine replacements
Parks				
Volleyball Courts		10,664		Sand & hardware
Ball Field Accessories		4,106		Misc Accessories
Disc Golf Course	15,500			New course install
Athletic Field Building	44,650		250,000	Athletic field restrooms roof & Rebuild
Bleachers			14,607	Athletic field bleacher replacement
Facilities Maintenance				
Administration				
Kitchenette	8,977			Routine upgrade
Golf				
Equipment		23,000	35,000	Only able to partially fund
1st Hole Timber Path		26,321		Shared with Town
11th Hole Bridge		7,896		Shared with Town
#13 Restrooms			20,683	Routine remodel
Clubhouse Parking Lot Repairs	5,000			Contingency, shared with TOV
Maintenance Facility Interior			8,825	Painting, flooring, etc
Maintenance Facility Exhaust System			5,551	Replacement
Cart paths	25,000	25,000	25,000	Only fund \$30K of \$55K routinely needed
Driving Range Leveling		33,075	33,075	
Trees		10,000	10,000	
Weather Stations			25,306	Replacement
Creek Restoration			50,000	Runoff repairs
Hole #13 Renovation	172,671			Per Master Plan
Master Plan			191,745	1/2 of Phase 1
Dobson				
Concessions	165,000			Remodel of facility
Other Enhancements	100,000			To make exterior of offices match concessions
Bleacher Seating	94,862			Replacement
Hand Railings	8,340			Replacement
Event Stage	35,000			Additional Cost to Do Full Replacement
Interior Walls and Ceilings	27,781			Clean wood surfaces
Sound System			11,816	Replacement
Scoreboards			30,109	Replacement
Man lift			21,057	Replacement
Ice Skates/ Sharpener			5,409	Replacement
Tennis				
Laser Leveling		30,000		Full redo of clay to level surfaces
Contingency				
	109,434	29,409	120,491	15% of costs
Total UN-FUNDED Capital Budget	838,997	225,466	923,766	
Total Funded & Unfunded Capital	2,797,254	939,589	1,457,401	

VAIL RECREATION DISTRICT DIRECTOR REPORT
October 24, 2013

GOLF MAINTENANCE

- Grading work nearing completion on #18. Irrigation staked out 10/16 by Larry Rodgers. Links Land can begin trenching and installation of irrigation as well as drainage. Realignment of service road and new forward tee at pump house awaiting formal approval for Links to begin those added elements to the project.
- Per BOD request, placement of all tee markers on #11 has been moved back to traditional tee locations. Safety of golfers exiting #17 to the clubhouse is now being managed and overseen by Alice's staff.
- Also per BOD request, we have reverted back to starting play off the front nine from now through season end. Disadvantage is a slightly longer frost delay to the first tee time, but now golfers don't encounter the delay at the 19th hole/par-5, 13th early in their round, and they can observe the new 18th hole in its present condition that represents what the hole will look and play like next year. This policy will likely be continued next spring.
- Have completed transplanting trees from Ford Park. We placed 21 trees, including between #1 tee/practice greens area, between #2 and #8 by ponds, behind new alternate #15 green, right side of #12 fairway, left of #16 green, right side of #17 tees, replacement of the dead tree behind #12 tees, #17 right rough to screen the new back tee on #18, and behind the 19th green.
- Irrigation system winterized.
- Aeration of tees, fairways, and greens now complete. Seeding of fairways is complete as well. Our first snowmold fungicide application to greens has been completed, but we still have additional fungicide applications to complete on greens, tees, and fairways, as well as our dormant fertilization of the entire golf course. That will all be done in the next week if the weather permits.

GOLF OPERATIONS

- 2013 total rounds through Oct 17 are at 24,359. October rounds are 632. This is low for early October. We had seven snow days so far in October with no golf and Oct. 7 the course was closed for green aerification.
- Retail sales have been decent in the fall. We still have inventory and everything is on sale. We have NIKE Rental Sets for sale \$250 for the Slingshots and \$350 for the Mach Speed sets. They all include irons, woods, putter and bag. All clothing is 40-50% off.
- Staff attended the Denver Fall PGA Merchandise Show on Tuesday and Wednesday. We attended the PGA Fall Meeting as well. Alice was recognized at the meeting for winning the Colorado Section PGA Merchandise Award.
- Our three six month interns have finished work at the Vail Golf Club. Prior to departure, they detailed $\frac{3}{4}$ of the cart fleet. The carts are ready for storage. We appreciate their dedication, passion and hard work through their entire internship.
- Staff is working on cleaning and storing everything for the winter. Nordic will move into the pro shop on Nov. 1.
- Meeting with Vail Valley golf professionals Oct. 18 to discuss first tee future and additional junior golf opportunities for the valley.

SPORTS REPORT

- Staff working on funding request for the Commission on Special Events for the 2014 Kids Adventure Race
- Staff evaluating and working on a proposal for the Town of Avon to time their Dunk N Dash duathlon series
- Sports Department partnering with FBLA at BMHS and Eagle Vail to produce a Zombie Run on 10/19
- Fall adult co-ed Volleyball has started play on Wednesday evenings at Red Sandstone Elementary School with seven teams
- All outdoor sports will finish next week with Adult Flag Football and 8v8 Soccer Championships, as well as the last day of Youth Soccer.
- Registration is open for High Country Hoops and Youth Volleyball
- Staff attended Vail Valley Mountain Bike Association Open house and discussed with them and Hardscrabble increased visibility of our golden pick program that promotes trail stewardship, as well as working with the organizations to make the Vail Valley a International Mountain Bike Association ride center
- Staff working on sponsor recaps and proposals for 2014
- Staff evaluating results from Trail Running, Mountain Biking and Kids Adventure Race participant surveys

DOBSON

- Skating classes have started and participation is normal. Close to 50 kids are in our current session of Basic Skills.
- Jared has been working out details for a new Senior A Elite men's team that will be playing out of Vail this season. We hope to bring big crowds and give the Vail locals and visitors some high level hockey entertainment. We have some games already slated as we hope to kick off the season starting Thanksgiving weekend. The team will be called the Vail Yeti. Things are starting to come together and the buzz around Dobson is all about this hockey team and who is going to make the team. Tryouts are in mid-November.
- The annual SCV Skating Show will take place this year as scheduled. The show directors are George Selimos and Robyn Sudkamp who have been teaching in Dobson since June. Robyn and George have an extensive background skating and choreographing shows. Both starred in the Disney On Ice World Tour show for several years. The couple will perform in our annual show and we should be in for a treat.
- The annual SSCV Swap is coming up Oct. 25.
- The Vail Eagle Hockey Association will be hosting the Vail Sportsmanship Tournament for three weekends in November.
- We are hosting the University of Wisconsin Women's hockey team coached by Mark Johnson November 14-16. They will play host to Northeast University, Boston University, and St. Cloud State University. We will host 2 games each night on Nov. 15 and 16. Tickets are currently on sale for \$10 per night or \$15 if you buy both nights. We anticipate standing room only.
- The best ice I have available in November is Sunday nights at 9:30 p.m. The schedule is packed full.

MARKETING

- Working on fall programming announcements, including:

- NCAA Women's Collegiate Hockey Weekend at Dobson Ice Arena, Nov. 15-16.
- Youth Volleyball and High Country Hoops
- Trick or Treat Trot
- Nordic Center and Golf Course Announcements, etc.
- Working with the Vail Daily and Sneak Peak on a story that details the work taking place at Ford Park, including improvements and sharing of resources (trees, dirt to the 18th green). Tony and Scott will work with the reporters.
- Working on ad buys for winter including vail.net, the Parent's Handbook, Vail Daily publications, etc.
- Working on an internal audit of the website to remove old information and prepare for winter details.
- Prepping to host an Open House at the Community Programming Room in early December to highlight the fitness and art programs available. More info to come.
- Assisting in surveys and sponsor recaps and proposals with the Sports Department.
- Continue to coordinate with Vail Local Marketing District on VRD summer offerings. Strategies are being planned for 2014. This has been a great partnership.
- Will begin compiling information for the annual report (Year in Review) in the next couple weeks.
- Beginning to plan for 2014 and prepping departmental strategies for marketing.
- Jamie is still on limited hours due to head injury, both Beth and Kat have been a tremendous help during this time.

GYMNASTICS

- Classes are going well.
- All of our pre-team classes are full with 10 kids on Monday, Wednesday and Friday.
- Boys team is picking up a bit with soccer coming to a close
- Our USAG Girls team is doing well and had their first meet last weekend. We had many top placements in all three levels. We also have recently had several additions to our team from other areas, including Summit County and Gypsum.

YOUTH SERVICES

Community Programming

- Traffic at Imagination Station is slowed down. We generally have about 3 to 5 families visit Imagination Station every day.
- Children's Art and Paint Your Own Pottery have been slow. We have about three families per week between the three days of opportunity to paint or do art.
- Morning yoga classes have slowed down with summer residents moving away now that summer is over: Monday evening yoga has 1 to 3, Tuesday and Thursday morning yoga has 1 to 4. TRX continues with regular numbers: Tuesday has 2 to 4 and Thursday 3 to 5.
- We are looking to increase fitness offerings over the winter. I have hired one new yoga instructor that will teach Vinyasa and Children's yoga. I am currently working on adding two Aikido classes and a Zumba class.

KidZone

- Bookings are up with people getting their schedules settled, getting back to work, etc.
- We are hosting one day of School's Out Camp on Monday, 10/21. We are expecting somewhat low numbers since many parents are able to get away from work right now.

Other

- We are back to recruiting and hiring a Community Programming Youth Recreation Leader, as well as fitness instructors
- Trick or Treat Trot is coming up on October 31. Jerrica is heading up preparations for the event and the Coloring Contest is out and available to children.
- We have decided not to partner with Highline to offer Santa's Workshop as part of their Holidaze. Instead, we are looking to offer 1 to 2 Santa's Workshops on our own, and not stack them in Christmas week.

BUILDING MAINTENANCE

BUILDING MAINTENANCE

Vail Golf Course

- Hole 18
 - Work on approved changes are underway, access road is being realigned and new forward tee has begun with relocation of trees
 - Links has completed shaping of bunkers, tees and greens per original design
 - Area once occupied with fill material on #13 now ready for grading and revegetation
 - All top soil material from Ptarmigan lane has been imported
 - Irrigation installation is underway
 - South end of parking lot is now construction staging, outdoor staff is managing parking
- Driving Range Net Project
 - Engineering revisions now complete and DRB approved
 - Utilities have been identified and will not be included in construction docs, VRD will try to get this resolved prior to contractor starting work on pole installation
 - VRD will complete SWMP for project
 - VRD will purchase the poles to ensure project can commence ASAP once permit is issued
 - VRD has submitted for building permit to keep the project moving forward in a timely manner.

Vail Golf Club House

- Swamp coolers scheduled to be winterized.
- Winter punch list being drafted and prep for transition to Nordic has begun

Ford Park and Athletic Fields Renovation

- ACC has graded south side of fields
- Irrigation install has started on west end of park
- Top soil screening is nearing completion, should be done on Friday
- Work on boulder walls on north side of courts 5 through 8 is underway

Dobson

- Staff has been investigating the installation of a surveillance system to monitor the ice. Staff is recommending that this be seriously considered due to a number of incidents that have occurred on ice.
- Dobson Concessions Renovation needs to be revisited for "long term" solutions
- Dobson water leaks on the west side of building are complete

Tennis Center & Parks

- 4' fence extension on south side of courts 1 & 2 complete

PARKS DEPARTMENT

- Ford Park construction is progressing, even with all of the recent moisture received. Screening the topsoil piles is near completion, the yield product is now located in the middle of Ford Park in one massive pile. This pile will be slowly brought to different areas of the field in preparation of the finish grade. Irrigation lateral installation has also begun, along with laying the road base for the new path that runs down south

along the eastern side and eventually turning west to meet up with the upper gardens entrance. Drainage installation is set to begin next week. The field should begin to look somewhat normal once again by the beginning of November (demo material hauled off, drainage piles installed, irrigation pipes in the ground and trenches filled and smoothed over, etc.).

- The Athletic Field is hosting its last rugby game this Saturday and will receive a snow mold application shortly thereafter. The volleyball nets were taken down on 10/16 along with the soccer nets on the field. Bleachers, goals and picnic tables have now been secured and stored in the sand volleyball courts for the winter season. The restroom at the soccer field/6 bathrooms has been winterized for the season. There is a portable facility in place in case the weather warms up enough to allow golfers on the upper holes: 3,4,5,6,7.
- Wind screens and tennis equipment has been stored for the winter as well. We are busy moving equipment into storage and securing them for the winter.
- Donovan and Homestake Peak School have their last weekend of youth soccer as well as Flag Football. Also, 8v8 soccer championships for the fall league are this coming Monday. After which, all soccer nets will be taken down and goals secured for the winter season.

VAIL NATURE CENTER

- Nature Center has been busy hosting local school groups with at least one per week for the past several weeks. These groups come rain, snow or shine.