

VAIL PARK AND RECREATION DISTRICT
d/b/a VAIL RECREATION DISTRICT
BOARD OF DIRECTORS

5:00 P.M.
Thursday, May 12, 2022
Town of Vail, Council Chambers
AGENDA
SPECIAL MEETING

Agenda

1. Call to Order
2. Changes to Agenda;
3. Approval of Minutes;
 - a. April 21, 2022
4. Public Input (for matters not otherwise on agenda/three-minute time limit/no disrupting, pursuant to § 18-9-108, C.R.S.);
5. New Business and Special Orders;
 - a. Oaths of Office-Jason Plante, Bob Armour and John Rediker-Ms. April Heredia
 - b. Election of Officers-Mr. Mike Ortiz
6. Unfinished Business;
 - a. None
7. Officers, Committees, Staff, and Professional Consultants;
 - a. Executive Director Report - Mr. Mike Ortiz
 - b. Board Member Input
8. Adjournment

RECORD OF PROCEEDINGS

Minutes of the Special Meeting
Of the Board of Directors

Vail Park and Recreation District
dba Vail Recreation District
April 21, 2022

A Special Meeting of the Board of Directors of the Vail Recreation District, Town of Vail, Eagle County, Colorado, was held on April 21, 2022 at 5:00 p.m. at the Vail Town Council Chambers, Town of Vail, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

1. MEMBERS PRESENT

- 1.1. Tom Saalfeld, Jason Plante, Kim Rediker (via zoom), Roland Kjesbo, Kirk Hansen

2. MEMBERS ABSENT AND EXCUSED

- 2.1. None

3. STAFF PRESENT

- 3.1. Mike Ortiz, Jessie Klehfoth, April Heredia, Jacob Tilmann,

4. OTHERS PRESENT

- 4.1. John Rediker (via zoom), Bob Armour, Rick Sackbauer

5. CONSULTANTS PRESENT

- 5.1. Eric Weaver (via zoom)

6. CALL TO ORDER

- 6.1. Director Saalfeld called the meeting to order at 5:00 p.m.

7. CHANGES TO AGENDA

- 7.1. None.

8. APPROVAL OF MEETING MINUTES

- 8.1. By motion duly made and seconded it was unanimously RESOLVED to approve the minutes of the March 31 regular meeting.

9. PUBLIC INPUT FOR MATTERS NOT OTHERWISE ON AGENDA

- 9.1 Mr. Sackbauer thanked Mr. Tom Saalfeld and Ms. Kim Rediker for their service on the board of directors and welcomed soon to be board members John Rediker and Bob Armour.

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10. GOLF COURSE UPDATE

- 10.1. Mr. Jacob Tilmann shared with the board that this will be his fifth season on the golf course and the first time they have not had to use covers on the greens.
- 10.2. Mr. Tilmann shared with the board a graph of snowpack since 1992 to present. It showed a downward trend both seasonally and annually.
- 10.3. Mr. Tilmann gave a quick update of when Total Turf will begin work in May and assured the board that the project should continue to be on time.

11. APPROVAL OF CPS-HR CONSULTING AGREEMENT-CLASSIFICATION STUDY

- 11.1. Mr. Mike Ortiz gave a brief description of the scope of work to be done by CPS-HR which will include a classification study, FLSA study and a physical environment study.
- 11.2. By motion duly made and seconded it was unanimously RESOLVED to approve the agreement with CPS-HR Consulting.

12. MARCH 2022 FINANCIAL REPORT

- 12.1 Mr. Weaver gave a brief overview of the March 2022 financials. He shared that we can see the effect of Amilia with the \$204K favorable revenue variance to budget that we are showing in Community Programming from the pre-registration that was done. This will eventually even out to budget as the year progresses.
- 12.2 Mr. Weaver shared that Community Programming received a grant in the amount of \$120k that will be used to help families with tuitions and help with employee salaries this summer.
- 12.3 Mr. Weaver shared that Nordic finished close to budget.

13. EXECUTIVE DIRECTOR INPUT

- 13.1. Mr. Ortiz informed the board the Jessie Klehfoth will be leaving and thanked her for all her hard work over the past years. She will be missed.
- 13.2. Mr. Ortiz gave highlights from the directors reports as presented in the Board packet.
- 13.3. Mr. Ortiz reminded past golf pass holders that they will need to go into the golf shop to purchase their passes this year to receive the discount on this year's pass.

14. BOARD MEMBER INPUT

- 14.1. Director Hanson acknowledged all the events that our sports department puts on and praised them for their stewardship and all their hard work.
- 14.2. Director Plante gave thanks to Jessie and congratulated her on her new job. He also acknowledged Chad and his work with getting the grant.

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- 14.3. Director Saalfeld shared that he looks forward to continuing volunteering with VRD events as his term comes to an end. He shared it has been a very rewarding experience and thanked the executive director Mr. Ortiz for being great to work with and for all they were able to accomplish together.
- 14.4. Director Rediker shared that it has been a pleasure working with all the staff and fellow board members for the past eight years. She shared that she most values the start of the high school scholarship program using Slaughter funds. She hopes the fund continues to grow and continues funding this scholarship.

15. ADJOURNMENT

- 15.1. Upon a motion duly made and seconded it was unanimously RESOLVED to adjourn the Special Meeting of the Vail Recreation District Board of Directors.

Respectfully Submitted,
April Heredia
Secretary to the Meeting

VAIL RECREATION DISTRICT DIRECTOR REPORTS

May 12, 2022

MARKETING

- Nell has been transitioning into her new role as Marketing & Communications Director, while also still fulfilling her duties as Graphic Design & Communications Specialist. She will be wearing both hats until later this month, when her new Graphic Design & Communications Specialist starts. Madelyn LyBarger will be joining the VRD on May 23 – she is a talented and experienced designer, who also grew up in the Vail Valley and actually worked for the sports department several years ago! Nell is thrilled she is (re)joining the VRD team and thinks she will be a great fit.
- Nell has been working on helping the departments get ready for the summer season, including but not limited to:
 - Helping golf by preparing press releases, making new season passes/punch cards, updating the website, making rack cards, scheduling radio ads, promoting pass sales on social media and more. Alice and Nell had a great interview with Steve Lee at KZYR talking about the upcoming golf season.
 - Helping sports with promoting spring/summer MTB, WW and TR races, leagues and camps by preparing posters, registration forms, print ads, social media posts, digital ads, press releases, scheduling radio ads, creating t-shirt designs and more. Nell has an ongoing project, in conjunction with Beth and Stacey, which involves restructuring the race web pages so they are more streamlined and informative.
 - Helping our HR department's summer hiring needs, with print and online ads. Lindsey and Nell went on KZYR to talk about all the employment opportunities at the VRD.
 - Helping gymnastics with print materials for their upcoming disco-themed Spring Show.
 - Helping pickleball with messaging about Golden Peak opening for spring unsupervised play.
 - Working on updated menus for the Grill on the Gore in anticipation of their opening at the end of May – some new, fun and tasty items to promote!
 - Gearing up to help tennis with new rack cards, signage, press releases, digital ads and more.
- Nell is still looking for a summer coordinator – this is a great job for a high school or college student who is interested in photography and writing!

GOLF

- 99.9% of Alice's time recently has been spent working on the new point of sale and tee sheet system with Golf Now. All our current data will be exported out of our current system. This is the same company, but a new cloud-based tee sheet system that is updated and should solve many of the online booking issues we had last year. We will use the "G1" system for Golf and Nordic operations.
- We are now live with the new "G1" System. All systems go with tee sheet and season pass sales. We are also live with online sales as well. The link is located in three places on our

website. If anyone was a 2021 passholder, we ask that they please come into the golf shop to receive their loyalty discount.

- We will open the driving range and practice areas on Friday, May 13 (weather dependent). We have a new device for the driving range ball dispenser as well. We plan to open the golf course on May 27 (weather dependent).
- Staff is working diligently to check in our merchandise. We were delayed a couple weeks on this process as we navigated implementing our new point of sale and tee sheet system.
- The golf course looks great!

SPORTS

- Adult Sports:
 - We added a spring indoor volleyball league that will run until May 18. Seven teams are participating.
 - Indoor open gym volleyball and basketball have ended. We will look to offer open gym basketball starting again in June.
 - Summer softball signups were held April 13 at the Altitude Bar & Grill in the Evergreen Lodge. Currently, 22 teams are registered. We are hoping to see a few more teams sign up and fill the leagues. Coed softball is offered on Monday and Wednesday nights, and men's league is on Thursday nights. There is space available in all leagues.
 - Other summer league offerings include: soccer, sand volleyball, and cornhole. Registration is currently open.
- Youth Sports:
 - T-ball has begun! We have 17 young kids learning all the skills needed to play baseball, with a focus on fun!
 - Spring youth soccer kicked off with a record number of participants. Huge thanks to all the volunteer coaches, high school athletes, referees and sponsors!
 - We are continuing to work with the local competitive clubs on facility space for practice.
 - Summer sports camp registration continues. We are currently working on lodging partners to host the coaches. We did add a fee on top of registration towards lodging, when we cannot fill all our needs with donated rooms.
- Events:
 - Race season is upon us! By the time of the board meeting, we will have finished three weeks of short track mountain bike racing, and our first whitewater race of the five-race series.
 - We have committed to debuting a three-race youth trail running series for summer 2022. Locations will include Maloit Park, Miller Ranch Open Space and the Haymaker trail in Eagle. Town of Minturn, Howard Head and Mountain Valley Dental have signed on as sponsors for this exciting new series!
 - VRD Sports has been contracted to help with the Bighorn Gravel Grinder, a bike race hosted by Venture Sports in Gypsum on June 26. We have also been approached to time the Vail 100 Gravel race in October, if the producer's USFS permit is approved.

- MTB Series schedule is as follows:
 - May 25 – Minturn Mini, Town of Minturn (kids only),
 - June 1 – Eagle Ranch Classic, Town of Eagle
 - June 22 – Davos Dash, Vail
 - July 6 – Son Of Middle Creek Enduro, Vail (adults/junior elites only - new for 2022!)
 - July 20 – Beaver Creek Blast, Beaver Creek Mountain
 - Aug. 3 – Camp Hale Hup, outside of Red Cliff
 - Aug. 17 –Berry Creek Bash, Edwards
 - Aug. 31 – Vail Grind, Vail Mountain (new for 2022!)

- Whitewater Series begins on May 10 and takes place on Tuesdays through June 7 in Vail Village. We are excited to welcome back Eagle River Water & Sanitation District as our title sponsor!
- We added an additional whitewater race in the Town of Minturn on Tuesday, June 14.
- Trail Running Series schedule is as follows:
 - May 21 – Dynafit Boneyard Boogie 5K & 13K, Town of Eagle
 - June 18 – Dynafit Summer Solstice 5K & 10K, Beaver Creek Village
 - July 2 – Dynafit Vail HillClimb, Vail Mountain
 - July 16 – Dynafit 10@10,000 Feet 5K & 10K, Vail Mountain
 - July 30 – Dynafit Berry Picker, Vail Mountain
 - Aug. 20 – Dynafit Arrowhead Half Marathon & 5K, Arrowhead Village
 - Sept. 17 – Dynafit Meadowgold 5K/10K, Town of Minturn

- Staffing
 - We are still looking for a second full-time seasonal coordinator to help with summer events and sports leagues.
 - We will again be reaching out to high school athletes for on-call event help.

- Sponsorships:
 - Renegotiated a continuing three-year agreement with Dynafit as the title sponsor of the trail running series.
 - Steadman Clinic returns as medical provider and presenting sponsor at all races, and new presenting sponsor of our youth sports programs.
 - Bloch & Chapleau Attorneys at Law returns at title sponsor of the mountain bike series and presenting sponsor of the other race series.
 - Eagle River Water & Sanitation District returns as title sponsor of the whitewater series.
 - New partner The Feed will be promoting and doing awards for our races in the mountain bike series. The combined time at the uphill Davos Dash and downhill Son of Middle Enduro will be awarded prizes.
 - We are happy to welcome Mountain Valley Dental as presenting youth sports, youth trail running and youth mountain bike series sponsor.

- Howard Head, Vail Health and Eagle Valley Behavioral Health have increased participation and sponsorship of all our programs this year.
- Local businesses have stepped up with some solid prize support!
- Product support from national companies like Yeti, Outdoor Tech, Hyside rafts, Hala, etc. have enhanced our prize offerings.

PICKLEBALL

- During the month of May, the Golden Peak Pickleball Center will be open daily (weather permitting), with all six courts available for play on a first-come, first-served basis, with no staff programming.
- Courts will be staffed beginning May 28. Jerry is working on programming for the outdoor season to include open drop-in play, Camp Vail sessions, junior camps, Skills & Drills and Round Robin Mixer sessions, and more.
- Youth pickleball camps begin June 13 and registration is now open at vailrec.com.
- A Skills & Drills session and Round Robin Mixer will start again May 28, and will be held from 1-3 p.m. on Fridays, Saturdays and Sundays throughout the outdoor season. During the winter indoor season, 244 players participated in these sessions on the three courts at Red Sandstone Elementary School.
- As of May 5, 127 new 2021/22 annual passes, 20 new 2022 winter passes and three new 2022 summer passes have been purchased.
- Jerry continues to help local and out-of-town players learn about and use Amilia for pickleball pass registrations, clinic signups and court reservations.
- A new partner search form has been added to the VRD website at the bottom of the pickleball page to assist players with setting up games. Players can register at this link:
<https://docs.google.com/forms/d/e/1FAIpQLSe1nmOSAMVBEuXuVAHQ3Xq1tVAXINxxxt2u-dPOoK7nsgyekQ/viewform>
- Jerry is working from home during May, as he recovers from two April surgeries, as well as taking some vacation time.
- Jerry is finding staff and hiring for the summer outdoor season at Golden Peak, which is shaping up to be another busy season. Sally Nowak, Bruno Barruetto and Todd and Sharlene Anderson will all be back working at the Golden Peak courts this summer, as well as new staff members Carol Johnson and Ben Moore.

GOLF MAINTENANCE

Greens:

- As of May 5, 2022, we have mowed the green three times and double rolled them once. The golf greens continue to look healthy and are actively growing.
- Our First Foliar spray application is planned for May 6.
- Nurseries continue to show promise and root growth. Hopefully, warmer weather is upon us as the nurseries would greatly benefit from this.
- We have top-dressed the greens once, and plan for another application the week of May 9, along with a vertical cut.

Greens Construction:

- Total Turf will be on-site May 6. They plan to start on greenside bunkers and to start removing the 5' perimeter of sod around the new greens, which will be newly sodded to bluegrass. Then, the final compaction and grade on the greens will take place before being sodded.
- Starting location is still unknown but the plan as of May 5 is to work on holes 17, 16, 15, 12, 13 and finish on 3.
- G&S has been contacted and is ready for bunker sand delivery.
- The new dominator bentgrass has a tentative schedule of May 18-19 to be installed, weather dependent. Magic Valley Bentgrass has been contacted and is aware of the dates of install.

Golf Course:

- Much detail work throughout the course has taken place during the month of April.
- Each area of the golf course looks healthy and is actively growing.
- Our wall-to-wall fertilizer application is scheduled for the first week of June.
- Minimal snow mold took place in the fairways and tees. This will grow out once warmer weather is upon us.
- Opening of the driving range and practice areas is scheduled for May 13, while the golf course is scheduled to open May 27.

COMMUNITY PROGRAMMING

- We offered four days of School's Out Camp over the April school break (Mon-Thu, no Fri). Attendance was light (per usual for this time of year) with 12-15 children each day. Alex and Sara ran the camp with help from Dan Kearney and Dana Loftus. Children were safe, happy and had a blast on the four trips!
- Imagination Station has been slow in the off-season. We are taking the time to clean, restore and get everything in working order. We have hosted quite a few birthday parties in the past month. Imagination Station staff are helping out after school to get Sara and Alex each two weeks of well-deserved break prior to our hectic summer.
- We are hiring for all camps this summer: Camp Vail, Camp Eco Fun, Pre Kamp Vail and Mountain Bike Camps.
- As licensed childcare, KidZone and Camp Vail received ChildCare Stabilization Grant dollars. We have distributed over \$50,000 to our local working families. We will distribute more to families in the month of May.
- As licensed childcare, KidZone and Camp Vail also received Workforce Sustainability Grant dollars. This will allow us to offer an additional \$2/hour to 2022 summer staff – including an additional \$2/hour for the summer of 2021 and/or 2020. This grant should be able to shoulder the majority of the wage pressure we are seeing in the market right now. Still, we are seeing limited interest in summer employment.

DOBSON

- Dobson is currently closed for maintenance. We will open June 6 with ice.
- This week, we replaced the condenser on our refrigeration system. The condenser was past its useful lifespan by three years, and is one of the most vital pieces of equipment needed to make ice. We cannot operate without it. Having a new condenser will help us refrigerate more efficiently as we will most likely see energy savings.

- Staff has been steadily working on spring cleaning. We annually use this time to buff all the dasher boards and get a thorough cleaning on glass, plexiglass, restrooms, locker rooms and equipment.
- Our staff will travel to Buffalo, NY for the annual North American Rink Conference and Expo on May 16. This event hosts the largest trade show in our industry, along with educational courses specific to the ice rink industry. RJ and Jack will take Ice Maintenance and Equipment Operation, which is a first step of three towards their Certified Ice Technician (CIT), which is recognized and endorsed by the NHL. Brian will be taking Program Marketing and Promotions (PMP), which is his second of three courses towards his Certified Ice Rink Administrator (CRA). Brian has already achieved his CIT to join Andy and Jared as the only other rink employees with that status.
- Jared has been working on putting the final touches on the summer schedule. The summer is filled with youth hockey camps and clinics, an adult hockey camp, a couple figure skating camps, adult hockey leagues, Hispanic concerts/dances, the SCV Vail Figure Skating Invitational and a quinceañera.

GYMNASTICS

- The Vail Gymnastics Center has maintained full (waitlisted) recreational after-school programs all season.
- Our week-long summer recreational camps are full. Spaces filled within the first 48 hours of registration opening.
- The Competitive Team has had a successful winter and spring season, earning individual State titles and three athletes qualifying to the Regional Championships. Level 8 gymnast Ava Knight competed at Regionals in Estes Park, CO and placed 6th overall and 3rd on bars with an impressive 9.75 score. Naya Rostad and Campbell Vickers represented Vail in Plano, TX at the level 7 Regional meet on May 1. Naya finished 8th overall and achieved her highest score of the season on floor with a 9.5. These girls competed against the top gymnasts from seven states: Colorado, Texas, Wyoming, Arkansas, Oklahoma, Kansas and New Mexico.
- The Disco Spring Fever Gymnastics Show will be held on Friday, May 6 from 5-7:30 p.m. The showcase is full at 50 participants. The recreational gymnasts will perform routines and skills they have learned all season on each apparatus.
- Gymnastics summer programs and camps will begin Monday, June 13.

PARKS

- I have set up fields for spring soccer.
- Parker Rodeen has joined full time and started on May 2nd.
- Ford Park and Vail Athletic Field both came out of winter heathy and in good shape with very minimal vole damage.

F&B / BUILDING MAINTENANCE / CAPITAL PROJECTS

F&B

- All F&B outlets are currently closed and management taking well deserved vacations
- Dobson hosted a Latin dance prior to closing for the season, poor weather contributed to this being a quieter event than usual
- Currently hiring for F&B summer seasonal positions
- Grill on the Gore Starter Haus will open with the opening of the driving range and Grill on the Gore will open in conjunction with the golf course on May 27th.

Bldg. Maintenance

- We have begun to open venues for summer operations including restrooms at Ford Park and storage facility at Pickleball
- Starter Haus water and electric both turned back on for summer ops
- Cleaning and painting continue at many venues in preparation for summer opening
- Robson Forensic was at the Vail Golf Clubhouse for evaluation. There were many areas of concern that will be documented in final report. Based on inspection several items are being addressed now to resolve, others will involve more intrusive repairs.

Capital Projects

- Here are other capital projects with anticipated start dates:
 - Vail Golf Maintenance Interior renovation – Currently underway demo work complete. The kitchen cabinet install may be delayed as Golf Maintenance requested a change in the approved plans that required new shop drawings prior to production.
 - EV charging station installation at Vail Golf & Nordic Clubhouse – TOV com dev staff have reviewed plans and confirmed that we could proceed with minor changes to confirm to TOV parking plans and ADA requirements. Project has been submitted for building permit
 - Clubhouse painting – currently contracted with Prima painting and will begin as soon as temperatures are 50+ degrees with some consistency.
 - Clubhouse carpeting – Phase 2 and 3 were delayed due to material not being available. New install date confirmed for May 9th.
 - Clubhouse Epoxy Floor – We will begin repairs on the Epoxy Floor in mid-June (earliest we could get a contractor) We will be addressing the cracks in the floor that were a result of poor installation when building was constructed.
 - HVAC upgrades to Gymnastics – This project is now delayed due to lack of availability of HVAC contractors and equipment availability issues. A temporary plan for the summer is currently being considered.
 - Athletic Field restrooms and equipment storage building replacement – TOV has indicated that this building is on the Vail Golf Course parcel and may not be subject to Ford Park Master Plan. TOV would like to ask other Ford Park Stakeholders if they have interest in this space.
 - Dobson Ice Arena evaporative cooling tower replacement – Equipment was successfully installed. Special thanks to the TOV for assisting with a bus route closure and re-route to accommodate the install.
 - Hole # 6 lightning shelter installation – confirmed with TOV that they will not require a PEC approval. Preparing bid documents for posting with late September start date.
 - Vail Golf Maintenance roof replacement – Engineering is complete, and it is determined that the roof does not meet current code and any changes to roof other than simply replacing the shingles is not possible without significant escalation in price. We will replace the shingles and look for other options to mitigate ice issues.

NORDIC

- VNC is now closed for the season
- Everything has been inventoried and packed away in the Golf/ Nordic storage area.
- 21-22 VNC was a successful season, despite the slow start due to lack of snow.
- VNC sold 900+ season passes
- VNC sponsored and hosted two town series races (1 in December and 1 in February 2 were at Maloit Park)

- VNC hosted a Nordic demo day in February of '22
- New offering this season was Guided Snowshoe Tours and proved to be a success
- VNC is the training center for BMHS, VMS High School, VMS Middle School, and VMS Lower School
- Soft Goods and Hard Goods orders have been placed for 22-23 season
- VNC will be switching to new POS/ software: G1 that VGC will be using this summer